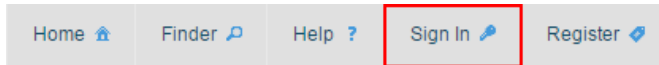


## Instructions for Accessing and Printing a Final Submission

### Vermont Dental Best Management Practices (BMP) Certification Form

#### Sign In to ANR Online

- To sign in, click the “Sign In” link in the menu bar at the top of the page.

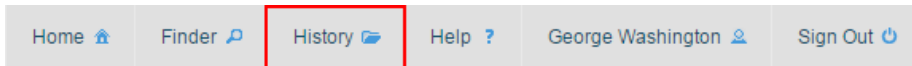


- The “Sign In” window will open. Enter your User ID (the email address you used when registering) and Password and click OK.

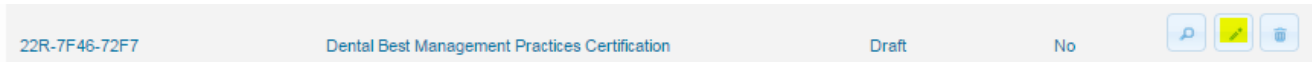
#### Accessing Your Submissions

Your draft and completed submissions are accessible on your History page. From that page, you can open forms that you have started but not yet finished, submit a revised form, check the status of a submission, and print or download a copy of your submission. To access your submissions:

- Click on the History link in the menu bar.



- To continue working on a draft form you have not yet submitted, click on the Edit button (looks like a pencil) to open the form to continue editing it.




- To view either a draft or completed form and access the Revise Submission, Print Submission, Download Submission, and other tools, open a submission by clicking on the View button (looks like a magnifying glass). The actions you can perform depend on whether the form is a draft or has been submitted.

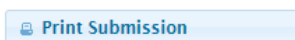
#### Submission History

Total records: 74 Showing 74 (filtered from total records)

Filter:

Submission #	Submitted	Submission Name	Status	Locked	Actions
22X-KQRW-VPST	12/16/2014 09:31 AM	Dental Best Management Practices Certification	Submitted	No	

- In the “Actions” menu on the left side of the page, click the “Print Submission” button.



- That will open your browser’s print dialog box, click “Print” to print your submission.