

INSTRUCTIONS FOR APPLICANT

NOTE: IF THIS NOTICE OF INTENT (NOI) IS NOT CORRECTLY COMPLETED IN ITS ENTIRETY, THE APPLICATION PACKAGE WILL BE RETURNED.

NOTICE OF INTENT:

A-1. Legal Entity: If legal entity is not "Private", "State", or "Municipal" please explain.

A-2. Applicant: The applicant is the owner/operator having responsibility for the daily operation of the remediation activities.

A-3 – A 5. Address of Applicant: Street, City, ZIP code, contact telephone number, and email address.

B-1. Name of Facility: Name of facility where the discharge will occur e.g. PDQ Gas Station. DEC Site No.: If applicable, the remediation site number assigned by the Waste Management and Prevention Division.

B-2. Location of Facility: Street address of facility where discharge will occur.

B-3. Include a letter of consent from your Municipality accepting this discharge.

B-4. Include USGS Map.

C-1. Type of Contamination: e.g. gasoline (specify leaded or unleaded), diesel, heating fuel oil, etc.

C-2. Source of Contamination: e.g. leaking tank, spill, broken pipe.

C-3. Description of Contamination: e.g. groundwater, spill, water collected in an excavation.

D-1. Description of Remediation System: e.g. extraction wells followed by bag filter and carbon canisters, air stripper.

D-2. Maximum Daily Design Flow (gpd): The maximum capacity of the treatment system in gallons per day. Schematics: Schematics of the site including buildings, extent of contamination, wells, etc and of the treatment system including unit sizes etc.

D-3. Anticipated Start Date of Discharge: Estimated date when the discharge will begin.

D-4. Anticipated Duration of Discharge: e.g. 6 weeks, 9 months, 5 years, etc.

D-5. Discharge Points and POTW: Number of Discharge Points and specific name of the receiving POTW (municipal wastewater treatment facility) that the discharge will enter (e.g. Discharge Point 01- Town of Deerville – First Avenue POTW).

D-6. Describe Conveyance to POTW: e.g. piped to sewer system manhole 50 feet north of building, etc.

E-1. Application Fee: The application fee is **\$240.00** as of 7/1/2015. Fees are established by 3 VSA §2822 and may be changed by statute revisions.

Note: The application fee must be received by the Agency before a NOI is considered complete.

F-1. Certification and Signature of Applicant: The application must be signed by the applicant, his/her legally authorized representative or an officer in the applicant's business. When there is more than one applicant, each must sign the NOI using a separate sheet of paper where necessary. **The application CANNOT be signed by applicant's attorney, engineer, consultant, contractor, etc. unless that person has been designated in writing as the permittee's authorized representative for the purposes of carrying out the requirements of this permit**

NOTE: IF THE APPLICATION IS NOT COMPLETED IN ITS ENTIRETY, THE APPLICATION PACKAGE WILL BE RETURNED.

SUBMITTAL:

1. Mail the original Notice of Intent with required attachments and a check made payable to "State of Vermont" to:
Vermont Department of Environmental Conservation
Watershed Management Division
One National Life Drive, Davis 3
Montpelier VT 05620-3522
2. Mail one copy to the municipal clerk where the POTW is located.
3. Keep one copy for your records.

If a positive determination is made by the Department that you are eligible for coverage under this general permit, an authorization for a discharge from petroleum related remediation activities to a Publicly Owned Treatment Works will be sent to you.

INFORMATION FOR MUNICIPAL CLERK

Title 10 Chapter 47 §1263(b) provides for the public notice of an applicant's intent to discharge from petroleum related remediation activities to Publicly Owned Treatment Works (POTWs). Please post this notice in a conspicuous place for 10 days from the date received. If you have any questions, contact the Watershed Management Division of the Department of Environmental Conservation (802) 490-6106.

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