

**Application for
Individual Construction (INDC)
Stormwater Discharge Permit**
Under Individual Discharge Permit



VERMONT DEPARTMENT OF
ENVIRONMENTAL CONSERVATION
**WATERSHED
MANAGEMENT DIVISION**
STORMWATER PROGRAM

Submission of this application constitutes notice that the Applicant(s) in Section A request to be authorized to discharge pollutants to waters of the State, from the project identified in Section C under an Individual Construction Stormwater Discharge Permit. Submission of the application constitutes notice that the Applicant(s) identified in Section A of this form have determined that the project does not qualify for coverage under Vermont's Construction General Permit (CGP) 3-9020, and therefore are requesting construction stormwater discharge permit coverage under an individual permit. In order to be granted coverage, all information required on this form must be provided and an application fee payable to the State of Vermont must be submitted. Adjoining property owners must be noticed by the applicant/application preparer prior to application submittal. Note this application is subject to a minimum 30-day comment period.

A. Applicant Information *Emails are required

1. Landowner Name: _____ Date: _____

Mailing Address:

Street/PO Box: _____

City/Town: _____ State: _____ Zip: _____

Contact Information

Phone: _____ *Email: _____

*Additional Email: _____

Is the Landowner identified above also the Operator? Yes No

2. Additional Contact Name/Email(if applicable): _____

Mailing Address:

Street/PO Box: _____

City/Town: _____ State: _____ Zip: _____

Contact Information

Phone: _____ *Email: _____

*Additional Email: _____

B. Application Preparer Information

1. Company Name: _____ 2. Contact Name: _____

Mailing Address:

Street/PO Box: _____

City/Town: _____ State: _____ Zip: _____

Contact Information

Phone: _____ *Email: _____

*Additional Email: _____

2. Is this project receiving funding by a [State ARPA program?](#) Yes No

C. Project Information

1. Project Name: _____

2. Physical Address of Project:

Street: _____

City/Town: _____ State: _____ Zip: _____

3. Project Coordinates(project center in Decimal Degrees with 5 digits to the right of the decimal):

Latitude: _____ Longitude: _____

4. Is this project part of a Common Plan of Development? Yes No

"Common Plan of Development" - Development or redevelopment that is completed in phases or stages when such phases or stages share a common state or local permit related to the regulation of land use, the discharge or wastewater, or a discharge to surface waters or groundwater, or a development designed with common infrastructure. Common plans include subdivisions, industrial and commercial parks, university and other campuses, and ski areas.

4a. If yes, specify Common Plan of Development's name: _____

5. Does this project have any previously issued or pending stormwater discharge permits? Yes No

5a. If yes, specify most recent permit number or pending application number(if known): _____

6. Is this a Public Transportation or Utility ROW/Easement project? Yes No

7. Parcel(s) SPAN: Enter the 11-digit number that is printed on the property tax bill for the applicable parcel(s).
Projects that involve more than 1 parcel shall list all applicable SPANs.

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. Name of receiving water(s): _____

Receiving water is the name of the waterbody that runoff from the site first enters. In the case of an unnamed water, specify that the receiving water is an unnamed tributary, or wetland, etc. and state the first named receiving water downstream.

9. Description of project construction activities:

e.g., "Removal of multiple existing buildings, construction and regrading of roadways/driveways, the construction of an 11,000 SF footprint office building, the construction of an on-site septic system, and the trenching and installation of utility lines"

10. Estimated Date of Construction Commencement: _____

11. Estimated Date of Construction Completion/Site at Final Stabilization: _____

12. Total Area of Disturbance(acres, to no more than two decimal places): _____

13. Maximum Concurrent Earth Disturbance(acres, to no more than two decimal places): _____

**For concurrent earth disturbances over 5 acres, please provide physical justification in the EPSC Plan*

14. Existing Impervious Surface(acres, to no more than two decimal places):

15. Will the project result in an increase in impervious surface area? Yes No

15a. If yes, what is the amount of increased impervious surface area? _____

16. Runoff Coefficient Calculation:

$$Runoff\ coefficient = Rv = [0.05 + 0.009 (I)]$$

where:

$$I = (c/a) * 100$$

*100 =

I = Site Imperviousness(expressed as a whole number percent)

a = Total Site Area(acres)

c = Estimated Impervious Cover After Completion of Construction(acres)

Estimated Runoff Coefficient:

Estimated Impervious Cover Post-Construction (acres, to no more than two decimal places)	Site Area (acres, to no more than two decimal places)	Runoff Coefficient

17. Will any fill material be utilized for construction? Yes No

17a. Describe the nature of the fill material that is expected to be utilized for construction:

18. Briefly Describe the type and nature of any soil that will be disturbed on site:

19. Briefly describe the quality of any existing stormwater discharges from the site(if known):

D. Additional Municipal Stormwater Requirements

1. Are there any additional municipal stormwater requirements applicable during construction?
 Yes No
2. Are there any additional municipal stormwater requirements applicable post-construction?
 Yes No
3. Are there any other post-construction stormwater treatment or control measures proposed, that were not identified above?
 Yes No
4. Briefly identify other post-construction stormwater treatment or control measures proposed that were not identified above:

E. Project Discharges to Groundwater

1. Will the project discharge stormwater to groundwater via infiltration basin or similar practice?
 Yes No
2. Is the proposed discharge to groundwater located within Zone 1 or Zone 2 of a Public Water Source Protection Area?
 Yes No
3. Is the proposed discharge to groundwater located within a Groundwater Protection Overlay District established by a municipality pursuant to 24 V.S.A. S 4414(2)?
 Yes No

G. Adjoining Property Notification

_____ By initialing to the left, I certify that I have notified adjoining property owners of the proposed project using the [DEC Adjoiner](#) form prior to submitting this application.

H. Applicant(s) Certification

I hereby certify that the information provided on this completed application, and included attachments is, to the best of my knowledge and belief, true, accurate, and complete. I agree to abide by all terms and conditions of an individual construction stormwater discharge permit and certify that construction activity will adhere to the authorized Erosion Prevention and Sediment Control Plan for the duration of the project for which this application is submitted.

Landowner Name: _____ Title: _____

Signature: _____ Date: _____

I. Application Preparer Certification

I hereby certify that the information provided on this completed application, and included attachments is, to the best of my knowledge and belief, true, accurate, and complete. I also certify that the Erosion Prevention and Sediment Control Plan designed for this project meets the applicable requirements set forth in the Vermont Standards and Specifications for Erosion Prevention and Sediment Control.

Application Preparer: _____ Title: _____
(if applicable)

Signature: _____ Date: _____

August 2024

Please submit this form including the application fee using ANROnline at: https://anronline.vermont.gov/?formtag=WSMD_Intake

The fee for this application is \$1200.00 if < 10 acres ; or \$1800.00 if >10 acres

Direct questions to: ANR.WSMDStormwaterGeneral@vermont.gov

Refund Policy

If an application is modified, withdrawn or denied after technical review has commenced; application review fees are retained.

- If an application is withdrawn prior to commencement of technical review, deemed administratively incomplete and returned to applicant, or determined that a permit is not required; application review fees will be refunded.

Application Packet Shall Include:

1. **Individual Construction Stormwater Discharge Permit Application Form** (complete Adobe PDF fillable form and upload document to ANR Online, file named as follows: INDC_APP)
 - NOI / Application Form

Notice of Intent (NOI) is specific to both Low and Moderate Risk Construction Activity that are eligible for permit coverage under Construction General Permit 3-9020. Projects that do not qualify as Low or Moderate Risk must apply for an Individual Construction Stormwater Discharge Permit by submittal of the Individual Construction Stormwater Discharge Permit Application Form. Effective January 1, 2018, applications for Individual Construction Stormwater Discharge Permits (INDC) require the applicant to provide notice of application to adjoining property owners at the time of application and certify this on the application form. Specific instructions are provided on the INDC application form, including a link to a template that can be used for this notification.
2. **Location Map** (Uploaded to ANR Online)
 - Location Map

Map of the project location uploaded in Adobe PDF format to the ANR Online system. The location map shall be in the form of a topographic map, or aerial image, extending one mile beyond the property boundaries of the activity, providing:

 - a. Sufficient information to determine the location of the project and the receiving water; and
 - b. As applicable for an existing facility, the location of:
 - i. The facility and each of its intake and discharge structures;
 - ii. Hazardous waste treatment, storage, or disposal facilities;
 - iii. Wells where fluids from the facility are injected underground; and
 - iv. Wells, springs, other surface waters, and drinking water wells listed in public records or otherwise known to the applicant in the map area

The Agency's Natural Resource Atlas tool may be used to prepare project Location Map.
3. **Appendix A - Soils Evaluation Tool** (uploaded to ANR Online as MS Excel document)
 - Appendix A – Soils Evaluation Tool

The Appendix A – Soils Evaluation Tool is available in Microsoft (MS) Excel workbook format and the Appendix A – Risk Evaluation component shall be completed along with the Soils Evaluation component of the workbook. This allows both the Stormwater Program and the public (during notice of application), with an opportunity to review details specific to the completed risk evaluation in consideration of soil disturbance, and related depth-weighted soil erodibility. Applicants should be aware that the ANR Online submittal process does preserve the document as submitted, and unedited, so applicants should be comfortable that the document as submitted will not be modified by the Department following submission. Applicants may also choose to password protect their document prior to submission. It's important that designers may find this calculation may differ from the soil erodibility mapped via NRCS Web Soil survey which considers the surface layer of the soil, so in consideration of a depth-weighted average as required, there may be some variation from information gathered strictly specific to the upper most soil horizon.
4. **EPSC Plan** (Uploaded to ANR Online)
 - EPSC Plan (for Moderate Risk projects and projects that require an Individual Construction Stormwater Discharge Permit only)

EPSC Plan uploaded as a single Adobe PDF attachment to the ANR Online system. If file limitations do not allow as a single attachment, multiple attachments may be allowable and should be named EPSC Plan 1, EPSC Plan 2, EPSC Plan 3, etc. , recognizing that this filing naming for upload will differ from plan-specific information to be listed in the Plan Set Reference Form as outlined below. The EPSC Plan for Moderate Risk projects and for projects subject to an Individual Construction Stormwater Discharge Permit shall be developed in accordance with Appendix B of Construction General Permit 3-9020, as applicable, and The Vermont Standards and Specifications for Erosion Prevention and Sediment Control.
5. **EPSC Plan Reference Form** (Uploaded to ANR Online)
 - Plan Set Reference Form (for Moderate Risk projects and projects that require an Individual Construction Stormwater Discharge Permit)

This form, uploaded as a single Adobe PDF attachment, must be completed to provide a complete list of all plans applicable to the stormwater management design and EPSC Plan that is included with the application. If plans are revised during the review process this form will need to be revised with the final set of application EPSC Plans, dated, and inclusive of revision dates, if applicable.

List the plans using the following format: Sheet [##], “[Sheet Title]”, dated [mm/dd/yyyy], last revised [mm/dd/yyyy]; (e.g. Sheet 1, “Existing Condition Plan”, dated 01/15/2019, last revised 02/06/2020.

See [2020 Vermont Application Requirements for Construction Permits](#) document for more information.