

## Recordkeeping

## **Interpretation Vendors**

#### How to use the I Speak Card:

- 1. During an in-person interaction, show the card to the individual and ask them to point to the language they speak.
- 2. Contact one of the vendors below. Vendors can provide 24/7 services.
- 3. Identify your department and code, as requested.
- 4. Say the language you need.
- 5. You will be connected with a certified interpreter.
- 6. For a Third Party Call or Conference Call, make this request verbally over the phone.
- 7. Go to the Recordkeeping section of this card, scan the QR code, and fill out the form.

#### **Contact a State Vendor:**

- Propio (State Contract: 41161)
  - FWD: 913-914-9304, # 35891
  - FPR: 802-500-7088, # 22633
  - o DEC: 913-914-9304, #22633
  - Secretary's Office: 802-278-0235, # 20247
- **BIG Language Solutions Inc.** (VT Contract: 41373)
  - · 877-963-7466
    - FWD: 29698
    - FPR: 29882
    - DEC: 29326
    - Secretary's Office: 31672
- Worldwide Interpreters, Inc (VT Contract: 41390)
  - $\circ$  800-207-1424
    - FWD: 34186FPR: 69134
    - DEC: 56327
    - Secretary's Office: 70432

For a more extensive list of contractors, including American Sign Language, written, and in-person services, contact your Civil Rights Liaison.

After using this tool to provide language access services, please document your experience using the Recordkeeping Microsoft Form linked below:

https://forms.office.com/g/dS6DLq8SBF



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# Language Access

The Vermont Agency of Natural Resources and its departments are committed to ensuring meaningful public participation of all people.

Use this resource to assist people who speak languages other than English and use methods other than spoken language.

For questions, problems, or more information about interpretive services, including accessing in-person or written services, contact <a href="mailto:anr.civilrights@vermont.gov">anr.civilrights@vermont.gov</a>.

Updated June 2024

I Speak Card

**Communications Card** 

Recordkeeping



# **Communications Card**

## **Language Identification**

Use this card to identify the language a member of the public uses. Then select a State-approved vendor for interpretive services and dial their number.

#### I SPEAK...



Use the Communications Card to interact with members of the public who communicate using methods other than spoken language.

#### **Preferred Method of Communication**













### **Quick Communication**











#### **Medical Assistance**





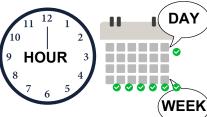




### **Numbers, Time, and Letters**









#### **Other Assistance**



