

**VERMONT AGENCY OF NATURAL RESOURCES**  
**FEE FORM FOR COVERAGE UNDER THE STREAM ALTERATION GENERAL PERMIT**  
**FOR REPORTING ACTIVITY NOT REQUIRING AN APPLICATION (SECTION C.2.2)**

10 VSA, SECTIONS 1022 & 7503

Applicant Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
\_\_\_\_\_

<b>Agency Use Only</b>
Project ID _____
Receipt Date _____

Phone \_\_\_\_\_ Email \_\_\_\_\_

Landowner (if different than applicant) \_\_\_\_\_ Phone \_\_\_\_\_

Landowner Mailing Address \_\_\_\_\_

Project Location: Address \_\_\_\_\_ Town \_\_\_\_\_

River/Stream \_\_\_\_\_

Brief Project Description \_\_\_\_\_  
\_\_\_\_\_

Consultant or Designer (if known) \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Contractor (if known) \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

**Required Attachments** (additional information may be required after initial project documentation review)

- Location Map
- Project design drawings (2 copies if submitted as hard copy) including: plan view, cross sections, existing & proposed conditions, bankfull width (channel width at high water)\*

**\*(All project design documentation can be provided electronically. Provide 2 copies if in hard copy)**

Print Full Name \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** A PERMIT MAY BE REQUIRED FROM THE US ARMY CORPS OF ENGINEERS. For information contact:  
USA Corps of Engineers, VT Project Office, 8 Carmichael Street Suite 205, Essex Jct VT 05452 802-872-2893

**ENCLOSE \$200.00 FEE PAYABLE BY CHECK OR MONEY ORDER TO THE "STATE OF VERMONT"**

## INSTRUCTIONS

### FEE FORM FOR REPORTING ACTIVITY NOT REQUIRING AN APPLICATION COVERAGE (STREAM ALTERATION GP SECTION C.2.2)

- 1) This fee form is for use by anyone proposing to alter by excavation, movement or fill of greater than 10 cubic yards in any perennial stream and the activity does not qualify for coverage under the General Permit Section C.2.1. [http://www.watershedmanagement.vt.gov/permits/htm/pm\\_streamalt.htm](http://www.watershedmanagement.vt.gov/permits/htm/pm_streamalt.htm)
- 2) Provide the applicant name and contact information; may be landowner, municipality, contractor or other.
- 3) Provide landowner contact information if different from the applicant.
- 4) Indicate appropriate range of watershed size at the location of the activity. See town-based maps at: [http://www.watershedmanagement.vt.gov/rivers/htm/rv\\_management.htm](http://www.watershedmanagement.vt.gov/rivers/htm/rv_management.htm)
- 5) Provide a brief project description including type of activity, approximate magnitude of project, etc.
- 6) Describe location by town, address, stream, and latitude/longitude (if known).
- 7) Provide name, phone number and email for consultant or project designer, if involved, and contractor, if known.
- 8) Attach location map. Web accessible maps are available at link provided above in #4.
- 9) Attach a copy (two copies are required if submitting hard copies) of all design drawings, including existing and proposed conditions, plan view, cross sections, and any other pertinent hydraulic, hydrologic, structural, or property boundary information. Plan view typically should extend beyond the construction site so that larger scale stream processes can be identified and considered in the design and regulatory decision. It is preferred but not necessary that design drawings be drawn to scale. In some cases, to-scale drawings may be required. Provide copies of municipal flood hazard area maps wherever any stream crossing structure or other flood plain encroachment is proposed within a mapped flood hazard area. All design information can be provided (and is preferred) electronically to the River Management Engineer.
- 10) Sign and date the form. Recognize that your signature certifies that the information provided is true and that you have consented to on-site inspections by state employees.
- 11) Enclose the fee (no cash) \$200.00 payable to "State of Vermont". The fee is required for activities requiring a written authorization under the Stream Alteration General Permit. This includes: New, replacement, and repair of bridges and culverts as specified in the GP; and lower risk instream activities NOT associated with the next flood or emergency protection of municipal infrastructure and habitable structures (Effective July 1, 2015).

12) Submit a copy of the form and fee (note that design drawings and associated information listed in #10 are not required with this copy) to:

Department of Environmental Conservation  
Rivers Program  
One National Life Drive – Main 2  
Montpelier, VT 05620-3522  
[ANR.WSMDRivers@state.vt.us](mailto:ANR.WSMDRivers@state.vt.us)

13) Submit a copy of the form and all required attachments by either ground or electronic mail to the Regional River Management Engineer for the project region (For Regional River Management Engineer contact information see: [http://www.watershedmanagement.vt.gov/rivers/docs/RME\\_districts\\_12.14.pdf](http://www.watershedmanagement.vt.gov/rivers/docs/RME_districts_12.14.pdf)).