



Shoreland Project Registration Application

Under Chapter 49A of Title 10, § 1441 et seq.

For Shoreland Permitting Use Only

Application Number:

Public Recording: To prevent a potential title encumbrance, an approved copy of this registration form must be recorded in the land records of the municipality (or municipalities) in which the project is located. Be advised that registrations shall take effect 15 days after being accepted by Shoreland Permitting unless additional information is requested or the applicant is notified that an individual permit is required for the proposed project.

Submission of this registration constitutes notice that the person in Section A intends to create impervious surface and/or cleared area within the Protected Shoreland Area, and certifies that the project will comply with Chapter 49A of Title 10, § 1446(a). All information requested on this registration form must be provided, and the requisite **\$100.00** registration fee must be submitted made payable to the State of Vermont, to be deemed complete. Refer to The Vermont Shoreland Protection Act - A Handbook for Shoreland Development and related instructions for guidance in completing this registration application.

Limitation: The registration process *cannot* be used to create more than a *maximum total per parcel* of:

- **Category A:** 100 square feet of impervious surface or cleared area between 25 feet and 100 feet of the mean water level; and
- **Category B:** 500 square feet of impervious surface or cleared area between 100 feet and 250 feet from mean water level.

A project may be eligible for registration as Category A, B, or both. A project within 100 feet of mean water level is considered Category A. A project at least 100 feet away is considered Category B. See page 2 for details.

A. Parcel Information

1. Landowner's Name:

2a. Physical Address (911 address):

2b. Town - County:

2c. Zip:

3. SPAN (The School Parcel Account Number is required for your application to be deemed complete. It can be obtained from your property tax bill. If you cannot locate your property tax bill, please obtain this information from your Town Clerk)

4. Phone:

5. Email:

6. Name of Lake/Pond:

7. Total shore frontage: (feet)

9. Are there wetlands associated with this parcel?

Yes

No

Contact the Wetlands Program (802) 828-1535 or <http://dec.vermont.gov/watershed/wetlands>

10. Are there previously issued Shoreland permits or registrations associated with this parcel?

Yes

No

B. Registrant Contact Information

1. Name:

2a. Mailing Address:

2b. Town

2c. State:

2d. Zip:

3. Phone:

4. Email:

C. Project Description

1. Describe the proposed project. For this registration to be considered administratively complete you must include in your description dimensions and associated surface areas of proposed cleared areas and impervious surfaces and their distances from mean water level.

| | | |
|---|-----|-------------|
| 2. Is your project between 25 feet and 100 feet 100 feet from mean water level? Yes, Go to Category A No, Skip to Category B | | |
| Category A (between 25 feet and 100 square feet of impervious surface or cleared area between 25 feet and 100 feet of Mean Water Level) | | |
| 2a. Does your project involve the creation of 100 square feet or less of impervious surface or cleared area, or a combination of both, that is within 100 feet of mean water level (MWL)? | Yes | No |
| 2b. Is the impervious surface or cleared area located at least 25 feet away from the MWL? | Yes | No |
| <i>If you answer "no" to any question (2a-2b) above, your project is not eligible for registration. Please apply for a Shoreland Permit.</i> | | |
| Category B (500 square feet of impervious surface or cleared area between 100 feet and 250 feet from Mean Water Level) | | |
| 3a. Does your project involve the creation of 500 ft ² or less of impervious surface, cleared area, or a combination of both, within the Protected Shoreland Area, located at least 100 feet from MWL? | Yes | No |
| 3b. Is the slope of the project area less than 20%? <small>See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix B, Determining Slope</small> | Yes | No |
| 3c. Is the total impervious surface 20% or less of the parcel area (after completion of the project)? <small>See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix F, Calculating Percent Impervious Surface</small> | Yes | No |
| 3d. Is the total cleared area 40% or less of the parcel area (after completion of the project)? <small>See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix E, Calculating Percent Clearing</small> | Yes | No |
| <i>If you answer "No" to any question (3a-3d) above, your project is not eligible for registration. Please apply for a Shoreland Permit</i> | | |
| D. Additional Required Documentation (Please check to ensure you have completed the following) | | |
| All sections of the application are complete (or otherwise indicate "not applicable") | | |
| Project description includes dimensions and distances to mean water level | | |
| Application includes photos of project area (Optional: Includes site plan/sketch of project if applicable) | | |
| Advisory: Completion of this registration certifies that the applicant shall manage all the vegetative cover in accordance with the Vegetation Protection Standards, per Chapter 49A of Title 10, § 1447. Please refer to Part II of The Vermont Shoreland Protection Act - a Handbook for Shoreland Development for additional guidance. "Vegetative cover" means mixed vegetation within the Protected Shoreland Area, consisting of trees, shrubs, groundcover, and duff. It does not mean existing grass lawns, noxious weeds or nuisance plants, such as poison ivy and poison oak. | | |
| E. Landowner Certification | | |
| As the REGISTRANT, I hereby certify that the statements presented on this application are true and accurate and recognize that by signing this application, I agree to complete all aspects of the project as authorized. I understand that failure to comply with the foregoing may result in violation of the Shoreland Protection Act, 10 V.S.A. Chapter 49A, and the Vermont Agency of Natural Resources may bring an enforcement action for violations of the Act pursuant to 10 V.S.A. Chapter 201. | | |
| Registrant/Landowner Signature: _____ | | Date: _____ |

Submit this registration form and \$100.⁰⁰

Permit Review fee to:

**Vermont Department of Environmental Conservation
Watershed Management Division
Shoreland Permitting
1 National Life Drive, Main 2
Montpelier, VT 05620-3522**

Refund Policy:

Permit Review Fees are non-refundable unless an application is withdrawn prior to administrative review.

Direct all correspondence or questions to Shoreland Permitting at:

ANR.WSMDShoreland@vermont.gov

For additional information visit:

<http://dec.vermont.gov/watershed/lakes-ponds>