**VERMONT DEPARTMENT OF ENVIRONMENTAL CONSERVATION**
**WATERSHED MANAGEMENT DIVISION**
**LAKES & PONDS PROGRAM**

# Shoreland Jurisdictional Determination Form

Under Chapter 49A of Title 10, § 1441 *et seq*

Jurisdictional Determinations aid applicants wanting more information on whether a proposed project requires a permit or not. Following review of the project by the regional permit analyst, the applicant will receive a letter indicating that the proposed project is either exempt from permitting or needs a Permit or Registration. There is no fee associated with submitting a Jurisdictional Determination application. Submission of this form should accompany any request for a jurisdictional determination under Chapter 49Aof Title 10, § 1441 *et seq*. All information required on this form must beprovided.

## A. Parcel Information

1. Landowner's Name:

2a. Physical Address (911 Address):

| 2b. Town: | 2c. State: | 2d. Zip: |
|---|---|---|

| 3. Phone: | 4. Email: |
|---|---|

5. Span (School Parcel Account Number is required for your application to be deemed complete. It can be obtained from your property tax bill. If you cannot locate your property tax bill, please obtain this information from your Town Clerk)

| 6. Name of lake/pond: | 7. Total shore frontage:          (feet) |
|---|---|

8. Was the parcel of land created before July 1, 2014?        Yes        No

9. What is the surface area of your parcel within the Protected Shoreland Area (PSA):          (square feet)

10. What is the surface area of existing impervious surface on your parcel within the PSA:          (square feet)
See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix F, Calculating Percent Impervious Surface

11. What is the surface area of existing cleared area on your parcel within the PSA:          (square feet)
See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix E, Calculating Percent Clearing

## B. Applicant Contact Information: (Check box if address is the same as above in Section A:        )

1. Name:

2a. Mailing Address:

| 2b. Municipality: | 2c. State: | 2d. Zip: |
|---|---|---|

## C. Application Preparer Information (If the individual preparing the application is not the landowner.)

1. Name:

2a. Mailing Address:

| 2b. Town: | 2c. State: | 2d. Zip: |
|---|---|---|

| 3. Phone: | 4. Email: |
|---|---|

## D. Project Description

1. Describe the proposed project below and on separate pages attach site plans, photos, calculations of impervious surface and cleared area, and any other relevant supporting documents:

2. What is the slope of the project site area:_____%
See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix B, Determining Slope

3. What is the surface area of new impervious surface associated with this project:_____(square feet)
See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix F Calculating Percent Impervious Surface

| 4. What is the surface area of new cleared area associated with this project:_____(square feet) |
|---|
| See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix E, Calculating Percent Clearing |

## E. Applicant Certification

As APPLICANT, I hereby certify that the statements presented on this application are true and accurate and recognize that by signing this application, I agree to complete all aspects of the project as authorized. I understand that failure to comply with the foregoing may result in violation of the Shoreland Protection Act, 10 V.S.A. Chapter 49A, and the Vermont Agency of Natural Resources may bring an enforcement action for violations of the Act pursuant to 10 V.S.A. chapter 201.

Applicant/Landowner Signature: _____Date: _____

## F. Application Preparer Certification (if applicable)

As APPLICATION PREPARER, I hereby certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Application Preparer Signature:_____Date: _____

**Please submit this form using ANROnline:**
**https://anronline.vermont.gov/?formtag=WSMD_Intake**

**Direct questions to: ANR.WSMDShoreland@vermont.gov. If unable to submit online,**
**mail the completed application form and all required supporting materials to:**

**Vermont DEC - Watershed Management Division, Shoreland Program**
**1 National Life Drive, Davis 3**
**Montpelier, VT 05620-3522.**

For additional information visit: www.dec.vermont.gov

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**Department of Environmental Conservation**          *Agency of Natural Resources*
**Watershed Management Division**
1 National Life Drive, Davis 3                                    [phone]    802-828-1115
Montpelier, Vermont 05620-3522
**https://dec.vermont.gov/watershed**

# SUBMIT AND PAY ONLINE TO SPEED UP YOUR APPLICATION PROCESSING!

You can submit your application and pay fees online. To start, visit:

https://anronline.vermont.gov/?formtag=WSMD_Intake

1. Scroll to the bottom of the page and click the [Begin Form Entry] button.

2. Log in to an account, sign up for an account, or continue as a guest user.

3. Fill out each field in the General Information Section.
   - Type the name of the contact person, phone, and email address.
   - Select the Watershed Management Division Program. *The program name is written at the top the application.*
   - Select 'Permit Application' as the submission type.
   - Click the [NEXT SECTION Attach Forms/Supporting Materials] button at the bottom of the page.
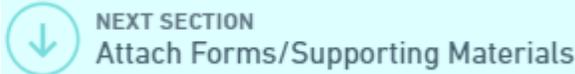
4. Click "Choose File" and select your application, plans, maps, or compliance notifications.
   - Click the [NEXT SECTION Fee Payment] button at the bottom of the page.

5. Type the application fee amount.
   - Click the [NEXT SECTION Review] button at the bottom of the page.

6. Review your data.
   - Click the [NEXT SECTION Certify & Submit] button at the bottom of the page.
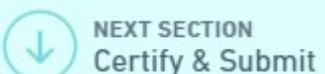
   - Click the [FINALIZE SUBMISSION Submit Form] button at the bottom of the page.

7. Sign in or continue as a guest to pay the application fee.
   - Click the [Pay Online] button.

8. Enter your credit/debit card or eCheck information.
   - Click the [Pay] button at the bottom of the page. *Note: You must provide your email address in the billing information section if you want a receipt emailed.*
   - Your submission will now show the fee has been paid. You may print a confirmation/receipt from here if needed.

*To preserve, enhance, restore, and conserve Vermont's natural resources, and protect human health, for the benefit of this and future generations.*