

Vermont Aquatic Nuisance Control Grant-in-Aid Program, 2023

IV. Project Reporting Checklist

Please use the checklist to ensure that the documents are in order and appropriately submitted. Do not send in the checklist with the deliverables or the report.

- Grantee Cover Page (or Sub-Grantee if applying through a Regional Partner)
- Project Report Form for each Project
- Project Expenditures Form for each Project
- Project Expenditures Report Form combining all Project Expenditures
- Signed 430 Request for Funds Invoice (Located in the Agreement)
- Please convert and submit all files as pdfs. Compile each project pdf's into one pdf file, and name the file with your town, waterbody, ANC22, and Project Type (Ex. Prinetown-Lake Marie ANC22 Greeter Program).
- Equipment and Greeter Surveys 123 must be returned/submitted by October 31, 2023.
- Submit information to the VT ANR Online Reporting System by November 30, 2023. If reporting through a Regional Partner, submit information to them by October 31, 2023.

For instructions on how to submit information to the [VT ANR Online Reporting System](https://anronline.vermont.gov/) (<https://anronline.vermont.gov/>), go to <https://dec.vermont.gov/content/anr-online-grants-contracts>.

For questions on technical aspects of the project deliverables, please contact Kimberly Jensen, the ANC Technical Project Manager (TPM), at kimberly.jensen@vermont.gov or (802) 490-6120.

For questions on how to submit invoices to the VT ANR Online Reporting System, please contact David Pasco at david.pasco@vermont.gov, or Robert Fitch at robert.fitch@vermont.gov.