

Appendix 3: Standardized Milestones and Deliverables

The following tables display standard milestones and deliverables by project type. These milestones and deliverables are required as part of your grant agreement. Each table is a different sector of project types. Be sure to read end notes on the final page.

| Project Type: Agriculture | Milestones | Deliverables |
|--|---|---|
| Agricultural Pollution Prevention – Project Identification | Project initiated; site locations and boundaries identified | Locator map(s) of identified problem area(s) and narrative on how areas were identified |
| | Water quality improvement needs and objectives identified | Project summaries with water quality improvement needs and objectives identified |
| | Prioritization criteria developed; project prioritization completed | List of criteria used for prioritization (must include level of landowner commitment); prioritized project list |
| | Assessment complete | Final Assessment Report (includes synthesis from prior completed project deliverables); batch import file ¹ and locator maps ² of projects identified |
| | Project complete | Final Performance Report ³ ; press release |
| Agricultural Pollution Prevention – Engineering Design | Project initiated; ownership of site(s) identified | Locator map with site photo(s); summary of landowner contact |
| | Identified site/design considerations and permitting needs | Project summaries that identify site/design considerations, permitting needs, and water quality improvement objectives and goals |
| | Determination of operation and maintenance (O&M) responsible party | Documentation of O&M responsible party once project is implemented |
| | 100% design complete ⁴ | Final Design Report (includes synthesis of prior completed project deliverables, 100% designs, written landowner commitment to implement project, and final cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |
| Agricultural Pollution Prevention – Implementation | Project initiated; RFP issued (if applicable) | Copy of RFP (if applicable); photo(s) of site(s) pre-implementation |
| | Contractor selected (if applicable) | Signed contract; statement of reasoning for contractor selection (if applicable) |
| | Required permits secured (if applicable) | Permit documentation (if applicable) |
| | Implementation update(s) | |
| | Agricultural best management practice(s) (BMPs) implemented; Clean Water Project Sign has been installed during construction if the project is considered publicly visible ⁶ . | Interim report(s) (includes summary of work to date, percent progress, and construction photos including photo of Clean Water Project Sign, if applicable) |
| | O&M plan created and signed | Signed 10-year (minimum) O&M Plan and Agreement Template |
| | Project complete | Final Performance Report ³ ; press release; post-implementation photo(s) |

| Forestry Sector | Milestones | Deliverables |
|-----------------------------------|---|---|
| Forestry – Project Identification | Project initiated; site locations and boundaries identified | Locator map(s) of identified problem area(s) and narrative on how areas were identified |
| | Water quality improvement needs and objectives identified | Project summaries with water quality improvement needs and objectives identified |
| | Prioritization criteria developed; project prioritization completed | List of criteria used for prioritization (must include level of landowner commitment); prioritized project list |
| | Assessment complete | Final Assessment Report (includes synthesis from prior completed project deliverables); batch import file ¹ and locator maps ² of projects identified |
| | Project complete | Final Performance Report ³ ; press release |
| Forestry – Engineering Design | Project initiated; ownership of site(s) identified | Locator map with site photo(s); summary of landowner contact |
| | Identified site/design considerations and permitting needs | Project summaries that identify site/design considerations, permitting needs, and water quality improvement needs and objectives |
| | Determination of O&M responsible party | Documentation of O&M responsible party once project is implemented |
| | 100% Design complete ⁴ | Final Design Report (includes synthesis of prior completed project deliverables, 100% designs, written landowner commitment to implement, and final cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |
| Forestry - Implementation | Project initiated; RFP issued, and contractor selected (if applicable) | Copy of RFP and signed contract; statement of reasoning for contractor selection (if applicable); photo(s) of site(s) pre-implementation |
| | Implementation update(s); Clean Water Project Sign installed during construction if the project is considered publicly visible ⁶ . Forestry acceptable management practice(s) implemented. | Interim report(s) (includes summary of work to date, percent progress, and construction photos, including photo of Clean Water Project Sign, if applicable) |
| | O&M plan created and signed | Signed 10-year (minimum) O&M Plan and Agreement Template |
| | Project complete | Final Performance Report ³ ; press release; post-implementation photo(s) |
| Forestry – Equipment | Project initiated; purchase of equipment | Invoice for equipment purchase |
| | Forester cooperative agreement developed (if applicable); O&M plan created and signed | Signed cooperative agreement (if applicable); signed 10-year minimum O&M plan |
| | Project complete | Final Performance Report ³ including annual equipment reporting (required for 10 years); press release; photo(s) showing equipment in use |

| Lakes Sector | Milestones | Deliverables |
|---|---|---|
| Lake Wise Master Planning | Project initiated; kickoff meeting with Lake Association | Meeting minutes including date and number in attendance |
| | Site locations and boundaries for evaluation identified | Locator map of identified problem area(s) and narrative on how areas were identified; summary of landowner involvement |
| | Lake Wise Assessments completed | Summary of Lake Wise results and awards given with restoration/water quality improvement needs and objectives identified |
| | Lake Wise BMP project prioritization | Priority scoring matrix of BMPs for potential design (must include level of landowner commitment); prioritized project list |
| | Lake Wise Master Plan complete | Lake Wise Master Plan report (includes synthesis from prior completed project deliverables); batch import file ¹ and locator maps ² of projects identified |
| | Project complete | Final Performance Report ³ ; press release |
| Lake Shoreland - Preliminary Engineering Design | Project initiated; identified site/design considerations and permitting needs | Locator map with site photo(s); project summaries that identify site/design considerations, permitting needs, and restoration/water quality improvement objectives and goals |
| | 30% design complete ⁴ | Preliminary Design Final Report (includes synthesis from prior completed project deliverables, 30% designs, written landowner commitment to next project step, and cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |
| Lake Shoreland - Final Engineering Design | Project initiated; determination of required permits | Documentation of required permits for project implementation, indicating potential challenges/conflicts for obtaining permit (if applicable) and project locator map |
| | Determination of O&M responsible party | Documentation of O&M responsible party once project is implemented |
| | 100% design complete ⁴ | Final Design Report (includes synthesis of prior completed project deliverables, 100% designs, written landowner commitment to implement project, and final cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |
| Lake Shoreland – Implementation | Project initiated; RFP issued (if applicable) | Copy of RFP (if applicable); photo(s) of site(s) pre-implementation |
| | Contractor selected (if applicable) | Signed contract; statement of reasoning for contractor selection (if applicable) |
| | Required permits secured (if applicable) | Permit documentation (if applicable) |
| | Implementation update(s); Clean Water Project Sign installed during construction if the project is considered publicly visible ⁶ . | Interim report(s) (includes summary of work to date, percent progress, and construction photos, including photo of Clean Water Project Sign, if applicable) |
| | Buffer restoration planting completed | |
| | O&M plan created and signed | Signed 10-year (minimum) O&M Plan and Agreement Template (including timing and completion of plant protection removal if applicable) |
| | Project complete | Final Performance Report ³ including buffer-BMP reporting; press release; post-implementation photo(s) |

| Rivers Sector | Milestones | Deliverables |
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| River Project – Project Identification | Project initiated; site locations and boundaries identified | Locator map of identified problem area(s) and narrative on how areas were identified |
| | Restoration/water quality improvement needs and objectives identified | Project summaries with restoration/water quality improvement needs and objectives identified |
| | Prioritization criteria developed; project prioritization completed | List of criteria used for prioritization (must include level of landowner commitment); prioritized project list |
| | Assessment complete | Final Assessment Report (includes synthesis from prior completed project deliverables); batch import file ¹ and locator maps ² of projects identified |
| | Project complete | Final Performance Report ³ ; press release |
| Stream Geomorphic Assessment (SGA) Phase 1 | Project initiated; baseline data created including stream reach breaks, meander center lines, and valley walls; Stream Geomorphic Assessment Tool (SGAT) run | SGAT project on CD |
| | Data entered to the Department of Environmental Conservation (DEC) SGA data management system | Verification of data entry to DEC SGA data management system |
| | Quality assurance check complete | Quality assurance documentation |
| | Phase 1 SGA complete | Final SGA Phase 1 Report (includes synthesis from prior completed project deliverables) |
| | Project complete | Final Performance Report ³ ; press release |
| Stream Geomorphic Assessment (SGA) Phase 2 | Project initiated; reaches selected from SGA Phase 1; landowner permission obtained | Report on reach prioritization method and landowner contact |
| | Field work completed; data entered to DEC SGA data management system | Verification that data entry to DEC SGA data management system |
| | Quality assurance check complete | Quality assurance documentation |
| | Phase 2 SGA complete | Final SGA Phase 2 Report (includes synthesis from prior completed project deliverables); batch import file ¹ and locator maps ² of projects identified |
| | Project complete | Final Performance Report ³ ; press release |
| River Corridor Plan | Project initiated; steering committee established | Minutes and list of attendees from steering committee meeting |
| | Project identification meeting held | Table of projects identified following Rivers Program-provided template |
| | Corridor Plan drafted; 5 project packets developed | Draft corridor plan including minimum of five project packets with cost-estimates and landowner commitment to next project steps |
| | River Corridor Plan complete | River Corridor Plan (includes synthesis from prior completed project deliverables); batch import file ¹ and locator maps ² of projects identified |
| | Project complete | Final Performance Report ³ ; press release |

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| Dam Removal - Preliminary Engineering Design | Project initiated; feasibility/alternatives analysis completed; identified permitting needs | Feasibility/alternatives analysis report, including permitting needs |
| | Design concepts completed | Design concepts report including updated conceptual site plan, design criteria for all aspects of the design, and construction cost-estimates |
| | Check-in and approval for topographic and boundary survey; geotechnical report | Report of the topographic and boundary survey; geotechnical report if determined to be applicable or description of why these are not applicable ¹ |
| | 30% design complete ⁴ | Preliminary Design Final Report (includes synthesis of prior completed project deliverables, 30% design ⁴ , written landowner commitment to next project step, and cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |
| Dam Removal - Final Engineering Design | Project initiated; determination of required permits | Documentation of required permits for project implementation, indicating potential challenges/conflicts for obtaining permit (if applicable) and project locator map |
| | Determination of O&M responsible party | Documentation of O&M responsible party once project is implemented |
| | 100% design completed ⁴ | Final Design Report (includes synthesis of prior completed project deliverables, 100% designs, written landowner commitment to implement project, and final cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |
| Dam Removal - Implementation | Project initiated; RFP issued (if applicable) | Copy of RFP (if applicable); photo of site pre-implementation |
| | Contractor selected | Signed contract; statement of reasoning for contractor selection |
| | Required permits secured | Permit documentation |
| | Implementation update(s); Clean Water Project Sign installed during construction if the project is considered publicly visible ⁶ . | Interim report(s) (includes summary of work to date, percent progress, and construction photos, including photo of Clean Water Project Sign, if applicable) |
| | Dam removed; restoration work completed | |
| | O&M plan created and signed | Signed 10-year (minimum) O&M Plan and Agreement Template |
| Floodplain/Stream Restoration - Preliminary Engineering Design | Project initiated; ownership of site(s) identified | Locator map with site photo(s); summary of landowner contact |
| | Identified site/design considerations and permitting needs | Project summaries that identify site/design considerations, permitting needs, and restoration/water quality improvement objectives and needs (includes field survey completed with GIS-based map and cross-section locations) |
| | 30% design complete ⁴ | Preliminary Design Final Report (includes alternatives analysis summary, synthesis of prior completed project deliverables, 30% designs, written landowner commitment to next project step, and cost-estimates) |
| | Project complete | Final Performance Report ³ ; press release |
| Floodplain/Stream Restoration - Final Engineering Design | Project initiated; determination of required permits | Documentation of required permits for project implementation, indicating potential challenges/conflicts for obtaining permit (if applicable) and project locator map |
| | Determination of O&M responsible party | Documentation of O&M responsible party once project is implemented |
| | 100% design complete ⁴ | Final Design Report (includes synthesis of prior completed project deliverables, 100% designs, written landowner commitment to implement project, and final cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |

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| Floodplain/Stream Restoration - Implementation | Project initiated; RFP issued (if applicable) | Copy of RFP (if applicable); photo(s) of site(s) pre-implementation |
| | Contractor selected (if applicable) | Signed contract; statement of reasoning for contractor selection (if applicable) |
| | Required permits secured (if applicable) | Permit documentation (if applicable) |
| | Implementation update(s); Clean Water Project Sign installed during construction if the project is considered publicly visible ⁶ . | Interim report(s) (includes summary of work to date, percent progress, and construction photos, including photo of Clean Water Project Sign, if applicable) |
| | Floodplain/stream restoration project(s) implemented | |
| | O&M plan created and signed | Signed 10-year (minimum) O&M Plan and Agreement Template |
| Project complete | Final Performance Report ³ ; press release; post-implementation photo(s) | |
| River Corridor Easement – Design | Project initiated; ownership of site(s) identified | Locator map with site photo(s); summary of landowner contact |
| | Site plan; conservation documents drafted | GIS site plan; copy of draft conservation documents |
| | Property survey completed | Property survey |
| | Landowner negotiations completed | Report of landowner negotiations, including commitment to implementation and cost-estimate |
| | Final draft agreement for easement completed | Final draft agreement for easement |
| | Project complete | Final Performance Report ³ ; press release |
| River Corridor Easement - Implementation | Project initiated; purchase and sales agreement signed | Signed purchase and sales agreement |
| | Property title search and insurance completed | Title report |
| | Easement closed, and long-term monitoring plan developed | Copy of all legally filed documents signed by the grantee and landowner; MOU for stewarding river corridor easements between grantee and DEC; copy of easement with DEC as a third-party beneficiary |
| | O&M plan created and signed | Signed 10-year (minimum) O&M Plan and Agreement Template |
| | Project complete | Final Performance Report ³ ; press release; post-implementation photo(s) |
| River Corridor - Buffer Planting | Project initiated; site constraints identified | Locator map(s) with pre-implementation site photo(s); site descriptions with constraints listed |
| | Developed planting plan; secured landowner agreements with signed O&M plans | Planting plan (including species type, number, and estimated cost) in accordance with SGA or River Corridor Planning recommendations (if available); signed landowner agreement(s) with minimum 10-year O&M plan(s) |
| | Implementation updates; Clean Water Project Sign installed during construction if the project is considered publicly visible ⁶ . | Interim report(s) (includes summary of work to date, percent progress, and construction photos, including photo of Clean Water Project Sign, if applicable) |
| | Buffer restoration planting completed | |
| | Project completed | Final Performance Report ³ including buffer-BMP reporting; press release; post-implementation photo(s) |

| Road Sector | Milestones | Deliverables |
|---|---|--|
| Road Erosion Control Inventory | Project initiated; site locations and boundaries identified | Locator map of identified problem area(s) and narrative on how areas were identified |
| | Water quality improvement needs and objectives identified | Project summaries with water quality improvement needs and objectives identified |
| | Prioritization criteria developed; project prioritization completed | List of criteria used for prioritization (must include level of landowner commitment); prioritized project list |
| | Road Erosion Control Inventory complete | Final Road Erosion Inventory (includes synthesis from prior completed project deliverables); batch import file ¹ and locator maps ² of projects identified |
| | Project complete | Final Performance Report ³ ; press release |
| Road Project - Project Identification | Project initiated; site locations and boundaries identified | Locator map of identified problem area(s) and narrative on how areas were identified |
| | Restoration needs and objectives identified | Project summaries with restoration needs and objectives identified |
| | Prioritization criteria developed; project prioritization completed | List of criteria used for prioritization (must include level of landowner commitment); prioritized project list |
| | Final assessment complete | Final Assessment Report (includes synthesis from prior completed project deliverables); batch import file ¹ and locator maps ² of projects identified |
| | Project complete | Final Performance Report ³ ; press release |
| Road Project - Preliminary Engineering Design | Project initiated; ownership of site(s) identified | Locator map with site photo(s); summary of landowner contact |
| | Identified site/design considerations and permitting needs | Project summaries that identify site/design considerations, permitting needs, and water quality improvement objectives and goals |
| | 30% design complete ⁴ | Preliminary Design Final Report (includes synthesis of prior completed project deliverables, 30% designs, written landowner commitment to next project step, and cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |
| Road Project - Final Engineering Design | Project initiated; determination of required permits | Documentation of required permits for project implementation, indicating potential challenges/conflicts for obtaining permit (if applicable) and project locator map |
| | Determination of O&M responsible party | Documentation of O&M responsible party once project is implemented |
| | 100% design complete ⁴ | Final Design Report (includes synthesis of prior completed project deliverables, 100% designs, written landowner commitment to implement project, and final cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |
| Road Project - Implementation | Project initiated; RFP Issued (if applicable) | Copy of RFP (if applicable); photo(s) of site(s) pre-implementation |
| | Contractor selected (if applicable) | Signed contract; statement of reasoning for contractor selection (if applicable) |
| | Required permits secured (if applicable) | Permit documentation (if applicable) |
| | Implementation update(s); Clean Water Project Sign installed during construction if the project is considered publicly visible ⁶ . | Interim report(s) (includes summary of work to date, percent progress, and construction photos) |
| | BMP(s) implemented | |
| | O&M plan created and signed | Signed 10-year (minimum) O&M Plan and Agreement Template |
| | Project complete | Final Performance Report ³ including BMP reporting; press release; post-implementation photo(s) |

| Stormwater Sector | Milestones | Deliverables |
|---|--|---|
| Stormwater Utility development | Identify legal authority for utility creation | Relevant state statute and local statutes, Selectboard approval, Town Attorney opinion |
| | Identify revenue requirements | Summary report of stormwater management costs to be covered by utility |
| | Rate structure development | Memo on recommended rate structure |
| | Public outreach summary and final rate structure | Summary of public outreach effort, public comments and response summary |
| | Utility database development | Subcontractor report on new or modified existing utility billing system with testing |
| | Adoption of utility and rate structure | Selectboard decision on SW Utility budget and rate structure |
| Stormwater – IDDE | Project initiated; RFP issued and contractor selected (if applicable) | Copy of RFP and signed contract (if applicable); statement of reasoning for contractor selection |
| | Data acquisition and review initiated | Initial survey and advanced investigation; itemized cost list with documentation on methods used |
| | Data acquisition and review completed | Interim table of outfall monitoring results |
| | IDDE assessment completed | Final report summarizing problems found, status of problems found, recommended actions, data tables, problem area maps, and cost-estimates |
| | Project complete | Final Performance Report ³ ; press release |
| Stormwater Master Plan | Project initiated; RFP issued and contractor selected (if applicable) | Copy of RFP and signed contract; statement of reasoning for contractor selection (if applicable) |
| | Data acquisition and review completed | Locator map(s); documentation of data gaps; data library |
| | Existing condition water quality improvement needs and objectives identified | Documentation of problem areas with locator maps and site photo(s) |
| | Project prioritization completed using Unified Scoring Matrix | Project prioritization completed using Unified Scoring Matrix for SWMPs |
| | Meeting(s) with stakeholders held | Summary of meeting(s) |
| | Restoration plans developed for a subset of prioritized projects | Restoration plans of prioritized projects including preliminary (30%) engineering designs and cost estimates |
| | Stormwater Master Plan completed | Storm Water Master Plan (includes synthesis from prior completed project deliverables); batch import file ¹ and locator maps ² of projects identified |
| | Project complete | Final Performance Report ³ including BMP reporting (one BMP report template for each 30% design completed) ; press release |
| Stormwater - Preliminary Engineering Design | Project initiated; ownership of site(s) identified | Locator map with site photo(s); summary of landowner contact |
| | Identified site/design considerations and permitting needs | Project summaries that identify site/design considerations, permitting needs, and water quality improvement objectives and goals |
| | 30% design complete ⁴ | Preliminary Design Final Report (includes synthesis of prior completed project deliverables, 30% designs, written landowner commitment to next project step, and cost-estimate) |
| | Project complete | Final Performance Report ³ including BMP report(s) (one BMP report template for each 30% design completed); press release |

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| Stormwater - Final Engineering Design | Project initiated; determination of required permits | Documentation of required permits for project implementation, indicating potential challenges/conflicts for obtaining permit (if applicable) and project locator map |
| | Determination of O&M responsible party | Documentation of O&M responsible party once project is implemented |
| | 100% design complete ⁴ | Final Design Report (includes synthesis of prior completed project deliverables, 100% designs, written landowner commitment to implement project, and final cost-estimate with a level of effort document) |
| | Project complete | Final Performance Report ³ including BMP reporting (indicate BMP status as designed); press release |
| Stormwater – Implementation | Project initiated; RFP Issued (if applicable) | Copy of RFP (if applicable); photo(s) of site(s) pre-implementation |
| | Contractor selected (if applicable) | Signed contract; statement of reasoning for contractor selection (if applicable) |
| | Permit documentation (if applicable) | Required permits secured (if applicable) |
| | Implementation update(s); BMP(s) implemented, Clean Water Project Sign installed during construction if the project is considered publicly visible ⁶ . | Interim report(s) (includes summary of work to date, percent progress, construction photos, including Clean Water Project Sign photo, if applicable) |
| | O&M plan created and signed | Signed 10-year (minimum) O&M Plan and Agreement Template |
| | Project complete | Final Performance Report ³ including BMP reporting (indicate BMP status as constructed); press release; post-implementation photo(s) |

| Wetlands Sector | Milestones | Deliverables |
|---|---|---|
| Wetland Restoration - Project Identification | Project initiated; site locations and boundaries identified | Locator map of identified problem area(s) and narrative on how areas were identified |
| | Restoration needs and objectives identified | Project summaries with restoration needs and objectives identified |
| | Prioritization criteria developed; project prioritization completed | List of criteria used for prioritization (must include level of landowner commitment); prioritized project list |
| | Assessment completed | Final Assessment Report (includes synthesis from prior completed project deliverables); batch import file ¹ and locator maps ² of projects identified |
| | Project complete | Final Performance Report ³ ; press release |
| Wetland Restoration- Preliminary Engineering Design | Project initiated; ownership of site(s) identified | Locator map with site photo(s); summary of landowner contact |
| | Identified site/design considerations and permitting needs | Project summaries that identify site/design considerations, permitting needs, and restoration objectives and goals |
| | 30% design complete ⁴ | Preliminary Design Final Report (includes synthesis of prior completed project deliverables, 30% designs ⁴ , written landowner commitment to next project step, and cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |

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| Wetland Restoration – Final Engineering Design | Project initiated; determination of required permits | Documentation of required permits for project implementation, indicating potential challenges/conflicts for obtaining permit (if applicable) and project locator map |
| | Determination of O&M responsible party | Documentation of O&M responsible party once project is implemented |
| | 100% design complete ⁴ | Final Design Report (includes synthesis of prior completed project deliverables, 100% designs ⁴ , written landowner commitment to implement project, and final cost-estimate) |
| | Project complete | Final Performance Report ³ ; press release |
| Wetland Restoration - Implementation | Project initiated; RFP issued (if applicable) | Copy of RFP (if applicable); photo(s) of site(s) pre-implementation |
| | Contractor selected (if applicable) | Signed contract; statement of reasoning for contractor selection (if applicable) |
| | Required permits secured (if applicable) | Permit documentation (if applicable) |
| | Implementation update(s); Clean Water Project Sign installed during construction if the project is considered publicly visible ⁶ . | Interim report(s) (includes summary of work to date, percent progress, and construction photos, including Clean Water Project Sign photo, if applicable) |
| | BMP(s) implemented | |
| | O&M plan created and signed | Signed 10-year (minimum) O&M Plan and Agreement Template |
| Project complete | Final Performance Report ³ ; press release; post-implementation photo(s) | |

End notes:

[1] The batch import file (BIF) is a required deliverable for assessment/planning projects resulting in project Identification. All projects involving project identification and prioritization are required to complete a table listing each project identified. The BIF is used to incorporate projects identified and prioritized into Vermont Tactical Basin Plan Implementation Tables and can be obtained from your technical grant manager.

[2] Locator maps for projects identified: Grantees/contractors are required to submit locator maps for each project identified under “project identification” projects, such as assessments and planning projects. Locator maps must be created using the ANR Atlas Ecosystem Restoration Grant Screening Layer (<http://anrmaps.vermont.gov/websites/anra5/>) so that potential indicators of natural resource conflicts/permitting needs will appear on the map of the project area. Project locator maps should be downloaded from the Atlas for each project identified and listed in the BIF (described above) and submitted as a PDF. See the Application Manual, Appendix 1, for instructions on how to create project locator maps.

[3] Final performance reports are the final deliverable for each Ecosystem Restoration grant/contract agreement (templates provided in Attachment E in all agreements). If a grant agreement involves stormwater design and project implementation, additional reporting at the best management practice (BMP) level may be required. Fillable formats of performance report templates are available at: <https://dec.vermont.gov/water-investment/cwi/grants>.

[4] If both the grant manager and the engineer agree that topographic and boundary surveys and/or a geotechnical report are not necessary due to the nature of the dam removal location, instead provide a justification why they are not necessary. Grantee will not be paid for this deliverable if the surveys were not completed

[5] Clean Water Project signs are required on publicly visible implementation projects, if it is stated in their grant agreement and meets the requirements. 1. Signs should only be posted at publicly visible project implementation sites;

[6] Signs should be posted during project construction if the duration of project construction is at least two weeks, or if duration of construction is less than two weeks, but the value of the project warrants signage; and

[7] Signs cannot be posted in areas that may cause traffic hazards and signs must be located outside road right-of-way. A photo of the sign in place should be submitted with the deliverables. Further information is available at: https://dec.vermont.gov/sites/dec/files/DEC-CWIP_CleanWaterProjectSignsGuidance_FINAL.pdf