

## **The Vermont Clean Water Fund Board Minutes**

**Date/Time:** Thursday, June 29, 2017, 9:00am – 10:30am

**Location:** National Life Davis Building – The Catamount Room, N215

### **Clean Water Fund Board Members/Designees:**

- Agency of Administration (AoA) Secretary and Clean Water Fund Board Chair Susanne Young
- Agency of Agriculture, Food and Markets (AAFM) Secretary Anson Tebbetts
- Agency of Commerce and Community Development (ACCD) Vermont Center for Geographic Information (VCGI) Director John Adams
- Agency of Natural Resources (ANR) Secretary Julie Moore
- Agency of Transportation (VTrans) Secretary Joe Flynn

### **Agency Staff:**

- AoA: Bradley Ferland, Andrew Stein
- AAFM: Marcey Hodgdon
- ANR: Emily Boedecker, Eric Blatt, Kari Dolan, Rebecca Ellis, Tracy LaFrance, Renita Marshall, Joanna Pallito
- Buildings and General Services (BGS): Erik Filkorn
- VTrans: Michelle Boomhower, Dan Dutcher, Sue Scribner
- Vermont Housing and Conservation Board (VHCB): Jennifer Hollar

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### **Welcome, Approval of Agenda and Past Meeting Minutes 9:00-9:05 am**

Agency of Administration Secretary and Clean Water Fund Board Chair Susanne Young

- Joe Flynn motioned for approval of previous 2017 Board Meeting Minutes
- Julie Moore seconded the Motion
- No objections
- Minutes approved

### **Review State Fiscal Year (FY) 2019 Clean Water Fund Budget Process 9:05-9:10 am**

Agency of Natural Resources Secretary Julie Moore

- A “Clean Water Conversation” Webinar is scheduled for July 12 at 5:00pm to discuss the Clean Water Fund Board process, the public comment period for completing the public questionnaire and comment on the draft FY19 allocations, and other clean water related topics

### **Update on Clean Water Fund Property Transfer Surcharge Receipt Revenues 9:10-9:15 am**

Agency of Administration Senior Budget and Management Analyst Sam Winship  
Department of Taxes Research Economist Andrew Stein

- The FY2017 surcharge may have a surplus.

### **Adjustments to FY2018 Clean Water Fund Allocations 9:15-9:25 am**

Department of Environmental Conservation Clean Water Initiative Program Manager Kari Dolan

- The discussion was to consider the recommendation, contained in the June 20, 2017 memorandum from DEC Commissioner Emily Boedecker to the Clean Water Fund Board, to use any anticipated FY2017 surplus to restore DEC's allocations as possible. DEC had accepted a reduction in FY18 allocations of approximately \$477,000 to accommodate an overall \$1,000,000 reduction of available revenues from the CWF. Agency of Administration Deputy Secretary Brad Ferland will evaluate the legislative intent to ensure that there would be no potential barriers to this action. Mr. Ferland also will determine the process for restoring the funds, either by administrative action or budget adjustment process.
- Julie Moore motioned for approval of the recommendation, subject to Mr. Ferland's evaluation of legislative intent.
- John Adams seconded the Motion
- No objections
- Allocation Plan accepted

**Draft Proposed FY2019 Clean Water Fund Allocations**

**9:25-9:50 am**

Clean Water Initiative Program Manager Kari Dolan

- Draft Proposed FY2019 Clean Water Fund Allocations (Clean Water Fund and Capital Fund)
- July 2017 Clean Water Fund Public Comment Period and Online Questionnaire
- Julie Moore motioned posting Draft FY2019 Clean Water Fund Allocations for public comment (with changes discussed)
- Joe Flynn seconded the motion
- No objections
- Draft FY2019 Clean Water Fund Allocations will be posted for comment

**Office of the State Treasurer Capital Eligible Project Review Process**

**9:50-10:05 am**

Department of Environmental Conservation Deputy Commissioner Rebecca Ellis

- H. 519, Section 11(k) requires agencies that receive capital funds for investments in clean water activities consult with the State Treasurer on matters pertaining to capital fund eligibility of those investments, per H. 519, Section 11(k). Upon request from State Treasurer, the Clean Water Initiative is coordinating with all state agencies, departments and boards to prepare a standard reporting template to aid in streamlining this consultation process.

**Update from Clean Water Initiative Interagency Communications Subcommittee 10:05-10:20 am**

Buildings and General Services Principal Assistant to the Commissioner Erik Filkorn

Clean Water Initiative Program Manager Kari Dolan

- Common Signage for State-Funded Clean Water Projects: BGS is taking the lead in putting together a plan for the use, construction and distribution of clean water signs.
- Vermont Clean Water Week (August 20-26, 2017): Committee is putting together a plan and outreach materials to support the anticipated Governor's proclamation, including PSAs, media sponsors, stories to cover, how partner organizations can register events, and key messages.

**Next Steps/Future Meeting****10:25-10:30 am**

Secretary Susanne Young

- Look forward to the results from the questionnaire to inform the Board of the public interest pertaining to clean water investments. Next Meeting in August.

**Adjourn****10:30 am**

- Meeting adjourned at 10:37

## Supporting Materials:

1. Draft Meeting Minutes for Past Clean Water Fund Board Meetings
2. FY2019 Clean Water Fund Board Budget Process
3. FY2017 Clean Water Fund Revenue Summary and Forecast
4. Draft Memorandum: Adjusted FY2018 Clean Water Fund Allocations
5. Draft Proposed FY2019 Clean Water Fund Priorities
6. Draft Proposed FY2019 Clean Water Fund Allocations
7. FY2019 Clean Water Fund Public Comment Online Questionnaire