



June 9, 2017

## Vermont Department of Environmental Conservation

### Request for Proposals: 2018 Ecosystem Restoration Grants Responses to Questions

#### Questions and Answers

- 1. The excel budget sheet provided in Appendix 4 does not include a column for match. How should match be included?**

ANSWER: The budget sheet has been amended to include a column for match. However, if an applicant has already completed the budget sheet, match information can be attached to the grant application as a separate pdf.

- 2. If the work under the grant is to be completed by a contractor, how should the individual costs be added to the budget (e.g. do you want all materials such as stone, bedding, gravel, pavement, with quantities for each and every part of the contractor's estimate)?**

ANSWER: If a contractor has already quantified the supplies and materials needed for a project, this can be added to the grant as an attachment rather than putting each individual item into the budget sheet. The required budget sheet can list the total, as long as the individual items are clearly explained in a separate document that is attached. An incomplete budget will result in the proposal not being reviewed.

- 3. What are you looking for with the indirect rate?**

ANSWER: An indirect rate is the percent of a project expenses that are indirectly related to the project. Indirect costs may include expenses such as office rent, telephone, bookkeeping, or other expenses that are not directly attributed to the project itself (such as personnel directly completing the project, or the supplies needed for the project).

The indirect rate is determined by the applicant and applied to the overall project budget.

- 4. Do we have to have a 35' buffer on lakeshore property?**

ANSWER: Any riverine or wetland buffer must meet a minimum of 35' width. Lakeshore buffers should meet a minimum of 15' width where possible, or to the extent practical to achieve maximum ecosystem benefits.