

**Agency of Natural Resources  
Department of Environmental Conservation  
Solid Waste Management Program  
1 National Life Drive, Davis 1  
Montpelier, VT 05620-3704  
(802) 828-1138 Fax: (802) 828-1011**

**Categorical Recycling Facility Certification  
Information and Application Form**

Revised 8/98, 11/02, 2/06, 3/14 & 6/18

**GENERAL INFORMATION**

Under Section 6-1207 of the Vermont Solid Waste Management Rules (eff. 03/15/2012) (Rules), a person who intends to operate a recycling facility that collects and handles over fifty (50) tons of recyclable materials per year must complete and submit an application to the Solid Waste Management Program. If the facility conforms with the Rules, a Categorical Recycling Certification will be issued for a term of up to ten (10) years. For reference, a copy of the Solid Waste Management Rules may be obtained at the web site below or by contacting the Solid Waste Management Program at: (802)828-1138.

[http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/SWRule.final\\_.pdf](http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/SWRule.final_.pdf)

If the operator of the facility is not the landowner, both the operator and the landowner must sign the application as co-applicants. The operator and the landowner will be co-permittees under the certification. There is no application fee for this certification. Please submit your application to:

Solid Waste Management Program  
DEC Waste Management & Prevention Division  
1 National Life Drive, Davis 1  
Montpelier, VT 05620-3704

Questions concerning this application should be directed to the Certification and Compliance Section, Solid Waste Management Program, at (802) 828-1138.

**SOLID WASTE IMPLEMENTATION PLAN ACCEPTABILITY/INCLUSION**

Section 6-1207 (b)(5) of the Rules requires that an application include a letter from the municipality, solid waste alliance or solid waste district that indicates that the facility is acceptable under the solid waste implementation plan, if any. Some planning entities now require that a categorical facility be included in its plan. We recommend that you contact the appropriate planning entity as soon as possible before you submit your application to determine what is required. You must submit evidence that the facility is either acceptable or is included in the solid waste implementation plan with the application.

**RECYCLABLE MATERIALS TO BE ACCEPTED**

If your facility participates in a single stream recycling program, please estimate the total amount of fibers and containers under this heading. Otherwise, please use the individual item listings.

**OTHER STATE PERMITS**

We recommend that you contact the Permit Specialist assigned to the Region within which the project is located. The Permit Specialist will identify other state permits you may need to obtain prior to commencing the project. Please see the permit specialist webpage to identify your local Regional Office:  
[http://dec.vermont.gov/sites/dec/files/ead/documents/Ask\\_A-PS\\_2017.pdf](http://dec.vermont.gov/sites/dec/files/ead/documents/Ask_A-PS_2017.pdf).

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**CATEGORICAL RECYCLING FACILITY CERTIFICATION APPLICATION FORM**

Please print the information requested in items 1-3 below

**1. Facility, Facility Owner, Operator, and Contact Person Information:**

A.	Facility Name:	
	Facility 911 Address:	
	Telephone:	
B.	Facility Owner:	
	Mailing Address:	
	Email:	
	Telephone:	
C.	Facility Operator:	
	Mailing Address:	
	Email:	
	Telephone:	
D.	Landowner:	
	Mailing Address:	
	Email:	
	Telephone:	

**2. Days and Hours of Operation:**

Days:	Hours:
Days:	Hours:
Days:	Hours:
Days:	Hours:
Days:	Hours:

**3. Recyclable Materials to be Accepted:**

**List the estimated amount for each material to be accepted.**

<u>Type of Recyclable Material:</u>	<u>Amount (tons/year)</u>
Single Stream (fibers & containers)	_____
Containers	
Co-mingled containers	_____
Glass containers	_____

Metal cans (aluminum, bi-metal) \_\_\_\_\_  
Plastics, PET #1 \_\_\_\_\_  
Plastics, HDPE #2 \_\_\_\_\_  
Other Plastic Container \_\_\_\_\_

Fibers

Co-mingled paper \_\_\_\_\_  
Books \_\_\_\_\_  
Boxboard/Paperboard \_\_\_\_\_  
Corrugated Cardboard \_\_\_\_\_  
Magazines \_\_\_\_\_  
Mixed Paper \_\_\_\_\_  
Newspaper \_\_\_\_\_

Other Materials

Asphalt Bricks and Concrete \_\_\_\_\_  
C&D Waste \_\_\_\_\_  
Drywall (Sheet Rock) \_\_\_\_\_  
Scrap Metals, Appliances & White Goods \_\_\_\_\_

Other Special Materials

Antifreeze \_\_\_\_\_  
Electronics, Including Cathode Ray Tubes \_\_\_\_\_  
Other electronics (list) \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_

Fluorescent Bulbs \_\_\_\_\_  
Lead Acid Batteries \_\_\_\_\_  
Mercury Thermostats \_\_\_\_\_  
Used Motor Oil (Not Burned) \_\_\_\_\_  
Used Oil Filters \_\_\_\_\_

Other Recyclable Materials (list)

\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_

## ATTACHMENTS

Please include the following attachments with the application:

- a. A site location map with the location of the facility clearly shown.
- b. A diagram showing the facility size and the limits on its development.
- c. Evidence that the facility is either acceptable or is included in the solid waste implementation plan, if any.

## SIGNATURES

Operator: \_\_\_\_\_ Date: \_\_\_\_\_

Landowner: \_\_\_\_\_ Date: \_\_\_\_\_

**Note to Landowner: Your signature constitutes approval to use this site for the recycling facility**