

Vermont Underground Storage Tank and Piping Closure Form

Agency of Natural Resources, Department of Environmental Conservation Waste Management and Prevention Division

<http://dec.vermont.gov/waste-management>

**Important: All closures must be scheduled with the Underground Storage Tank Program at least 5 business days prior to the commencement of closure. Please call 802-828-1138. Any release must be reported immediately by calling 802-828-1138 (if after hours please call 800-641-5005)**

**Facility ID #:** \_\_\_\_\_ **SMS #** (if applicable): \_\_\_\_\_ **Spill #** (if applicable): \_\_\_\_\_

Name of WMPD staff that the release/spill was reported to: \_\_\_\_\_ Date: \_\_\_\_\_

To find if a facility has an ID # and/or SMS# or Spill # please use ERT: <https://anrweb.vt.gov/DEC/ERT/WasteManagement.aspx>

**If there is no Facility ID, then please contact the UST Section at 802-828-1138 so one can be assigned.**

**Section A. Facility/Ownership Information**

**FACILITY NAME:** \_\_\_\_\_ # of employee's \_\_\_\_\_

Street(E911) Address: \_\_\_\_\_ City/Town: \_\_\_\_\_

Property SPAN# \_\_\_\_\_ (if there's a spill # or SMS# assigned-a SPAN # is required)

**Type of Facility:**

\_\_\_\_ Commercial/industrial; \_\_\_\_ Retail sales; \_\_\_\_ Residential; \_\_\_\_ Institutional; \_\_\_\_ Farm (includes fish hatcheries, tree nurseries); \_\_\_\_ Federal; \_\_\_\_ Bulk; \_\_\_\_ State

Owner of UST(s) to be closed: \_\_\_\_\_ Owner Telephone: \_\_\_\_\_

Owner mailing address: \_\_\_\_\_

Owner Email: \_\_\_\_\_

Contact (if different from owner): \_\_\_\_\_ Contact Telephone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Landowner (if different than tank owner): \_\_\_\_\_

**Section B. Closure Information**

What components will be closed/removed? UST system: \_\_\_\_; Tanks only: \_\_\_\_; Piping only: \_\_\_\_.

Reason for closure/removal? Liability: \_\_\_\_; Replacement: \_\_\_\_; Abandoned: \_\_\_\_; Suspected leak: \_\_\_\_.

UST #	Product	Size (gal)	Tank Age	Tank condition (excellent, good, fair, poor)	Piping Age	Piping condition (excellent, good, fair, poor)	Proximity (ft.) of tanks to bldgs / structures

Have any tanks been closed in place? UST # \_\_\_\_\_ Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_

Type of material used to close tank in place (*Water is not allowed*): \_\_\_\_\_

Disposal/destruction of removed UST(s) Location: \_\_\_\_\_ Method: \_\_\_\_\_ Date: \_\_\_\_\_

Amount (gal) and type of waste generated from USTs: \_\_\_\_\_

**Tank contents are hazardous wastes and must be handled as such unless recovered as usable product; sludge and solids are not usable/recyclable products and must be handled as hazardous waste. Contact the Hazardous Waste program with any questions 802-828-1138**

Tank cleaning company: \_\_\_\_\_ (must be trained in confine space entry)

Certified hazardous waste hauler: \_\_\_\_\_

Generator ID #: \_\_\_\_\_

Facility ID # \_\_\_\_\_

**Section C. Initial Site Characterization** (Work in this section must be completed by a professional environmental consultant or hydrogeologist with experience in environmental sampling for the presence of hazardous materials. A UST closure assessment report from the consultant must accompany this form. Please refer to Sites Managements Sections Investigation and Remediation of Contaminated Properties Rule (IRule) Subchapter 8 for approved methods of managing contaminated soils:

Excavation Information. Some removals require more than one excavation. Identify as A, B, C, etc.

Tank #, excavation A,B,C	Depth (ft.)	Excavation size (sq. ft.)	Peak PID reading	Depth of Peak (ft.)	Avg. PID reading	Bedrock depth (ft.)	Groundwater? (Y/N) and depth	Soil type

**Locate all readings and samples on a site diagram and submit with this form and site assessment**

Dig Safe # \_\_\_\_\_ PID Make: \_\_\_\_\_ Model: \_\_\_\_\_ Calibration (date/time/gas) \_\_\_\_\_

Have any soils been polyencapsulated on site? \_\_\_ NO; \_\_\_ YES # cubic yds.: \_\_\_ (locate soil pile on site diagram)  
site must meet criterial set forth in I Rule

Polyencapsulated soils PID range > zero: \_\_\_ ppm to \_\_\_ ppm

Has any soil been transported off site? \_\_\_ NO; \_\_\_ YES. If yes, # cubic yds: \_\_\_ For \_\_\_ disposal, \_\_\_ treatment

Location transported to: \_\_\_\_\_ Approved by: \_\_\_\_\_  
must meet criterial set forth in I Rule

Number of soil samples collected for laboratory analysis: \_\_\_\_\_, Results due date: \_\_\_\_\_

Amount of soil backfilled (cubic yds.): \_\_\_\_\_ PID range > zero: \_\_\_ ppm to \_\_\_ ppm

Have limits of soil contamination been defined? \_\_\_ NO; \_\_\_ YES. Other on-site contamination? \_\_\_ NO; \_\_\_ YES

Is contamination in contact with building foundation? \_\_\_ No; \_\_\_ Yes, If Yes, PID reading; \_\_\_ ppm

Foundation construction Type: \_\_\_ slab-on-grade; \_\_\_ Mobile home; \_\_\_ dirt floor basement;  
\_\_\_ concrete floor basement; \_\_\_ other, describe (if needed): \_\_\_\_\_

Was the indoor air of the onsite building screened with a PID? \_\_\_ NO; \_\_\_ YES, if YES PID reading: \_\_\_ ppm

Free Phase product encountered? \_\_\_ NO; \_\_\_ YES. Thickness: \_\_\_\_\_ Sheen present: \_\_\_ NO; \_\_\_ YES

Groundwater encountered? \_\_\_ NO; \_\_\_ YES Depth: \_\_\_\_\_ Sample collected? \_\_\_ NO; \_\_\_ YES

Are there existing monitoring wells on-site? \_\_\_ NO; \_\_\_ YES. How many? \_\_\_\_\_ (Locate on site diagram)

Have new monitoring wells been installed? \_\_\_ NO; \_\_\_ YES (Locate on site diagram). Headspace PID readings: \_\_\_\_\_

Groundwater samples obtained from monitoring wells for lab analysis? \_\_\_ NO; \_\_\_ YES. Results due date: \_\_\_\_\_

Is there a water supply well on site? \_\_\_ NO; \_\_\_ YES. Type: \_\_\_ Shallow; \_\_\_ Rock; \_\_\_ Spring

Was a sample collected from the supply well for lab analysis? \_\_\_ NO; \_\_\_ Yes. Results due date: \_\_\_\_\_

Receptors impacted: \_\_\_ Soil; \_\_\_ Indoor Air; \_\_\_ Ambient Air; \_\_\_ Groundwater; \_\_\_ Surface Water; \_\_\_ Water Supply

Facility ID \_\_\_\_\_

**Section D: Tanks and Piping Remaining or to be Installed**

Regardless of size or use, **list petroleum USTs and ASTs currently at facility or to be installed at facility.**

For "Tank Status," indicate "abandoned," "in use," or "to be installed\*." This includes any UST/ASTs used to store fuel for heat at a public building or a residence. **DO NOT LIST PROPANE STORAGE TANKS**

**\*Note: Some installations may require permits and prior notice to the UST Program. Please call the UST Section with any questions 802-828-1138.**

<b>Tank #</b>	<b>UST or AST?</b>	<b>Product</b>	<b>Size (gallons)</b>	<b>Tank Use (heat, backup generator, etc)</b>	<b>Tank age</b>	<b>Tank Status</b>	<b>Piping age</b>	<b>Piping Status</b>

**Section E. Statements of UST closure compliance**

I, \_\_\_\_\_, as the environmental consultant on-site, I hereby  
(Please print name)

certify that the site assessment requirements were performed in accordance with DEC policy and regulations, and that information which I have provided on this form is true and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Company: \_\_\_\_\_ Telephone#: \_\_\_\_\_

Date of Assessment: \_\_\_\_\_ Date of Closure: \_\_\_\_\_

Return this form along with complete narrative report and photographs to the Department of Environmental Conservation (DEC), Underground Storage Tank Program within **30 days of closure**. Do not delay submission of the site assessment report.

An electronic version of the report from an environmental consultant covering all aspects of closure and site assessment, complete with photographs and any other relevant data, must accompany this form and be emailed to WMPD or uploaded on the WMPD FTP server. Please **DO NOT SUBMIT PAPER COPIES**. All procedures must be conducted by qualified personnel, to include training required by 29 CFR 1910.120. Documentation of all methods and materials used must be adequate. All work must be performed in compliance with DEC policy "UST Closure and Site Assessment Requirements" as well as all applicable statutes, rules, and additional policies. The DEC may reject inadequate closure forms and reports.