

Investigation Measures Performed (check all that apply)		
<input type="checkbox"/> Soil Borings Advanced: #	<input type="checkbox"/> MWs Installed: #	<input type="checkbox"/> Test Pits: #
<input type="checkbox"/> Soil Samples: #	<input type="checkbox"/> GW Samples: #	<input type="checkbox"/> DW Samples: #
<input type="checkbox"/> PID screening	<input type="checkbox"/> IA Screening/Sampling	<input type="checkbox"/> Notes/other:

Attachments (as applicable, consult §35-503 if relating to a heating fuel release)		
<input type="checkbox"/> Site Plan(s) incl PCS location	<input type="checkbox"/> Laboratory Analytical Report(s)	<input type="checkbox"/> Field Screening Results
<input type="checkbox"/> Site Photos	<input type="checkbox"/> Disposal Receipts	<input type="checkbox"/> Boring/MW Log(s)
<input type="checkbox"/> Tabulated Analytical Data	<input type="checkbox"/> Daily Work Sheet(s)	
<input type="checkbox"/> Other:		

Release Response Summary and Conclusions

Recommendations (Check all that apply)			
<input type="checkbox"/>	§35-505 Additional Site Investigation	<input type="checkbox"/>	Contaminated soil excavation
<input type="checkbox"/>	Vapor intrusion evaluation	<input type="checkbox"/>	Soil vapor extraction
<input type="checkbox"/>	Groundwater investigation	<input type="checkbox"/>	Spill Closure
<input type="checkbox"/>	Drinking water sampling	<input type="checkbox"/>	Soil Disposal
<input type="checkbox"/>	Disposal of drummed waste	<input type="checkbox"/>	Other (specify)

Spill Report Form Directions

This form and attachments may be submitted to the Vermont Agency of Natural Resources, Department of Environmental Conservation, Waste Management & Prevention Division, Spill Program to document initial and potentially follow-up response actions conducted to address releases of hazardous materials. When a response summary is required by §35-503 of the Investigation and Remediation of Contaminated Properties Rule or if response costs are eligible for reimbursement through the Petroleum Cleanup Fund, this form must be submitted to the Spill Program unless the consultant/contractor instead submits a proprietary report. Completed forms may also be submitted with a proprietary report.

Release Location: Enter the physical address where the release occurred. Contact information requested is for the on-site contact, which may not be the Responsible Party.

Responsible Party: Enter the name and contact information for the person or entity that is responsible for the release.

Release Information: Enter the general information that is applicable to the release; including source, setting, and type and quantity of material released.

Receptor Information: Enter the information pertaining to impacted sensitive receptors as known.

Corrective Actions Performed: Enter the information for corrective actions that were undertaken to address the release. Include waste disposal or treatment information.

Investigation Measures: Enter the information about investigation work performed, including field screening results, the collection of environmental media samples for laboratory analysis, and/or the advancement of soil borings and installation of monitoring wells.

Attachments: Include documentation that supports the information entered on the Spill Report Form. When the form is being submitted to document the Initial Release Investigation required by §35-503, tabulated analytical results (i.e. lab data, PID table, etc.) site plan, photos, laboratory report(s), and disposal receipts ARE REQUIRED. Additional details are provided below:

Analytical results: Tabulated analytical results with direct comparison to environmental media standards are required by §35-503(3). For other reporting efforts, attaching complete laboratory reports is acceptable.

Site plan(s): Should depict the location of the release (UST, AST, pipe, etc.), extents of buildings in the vicinity, soil stockpiles, and monitoring points or systems installed. Extents of soil excavation(s) should be included as well.

Waste disposal documentation: If still pending, indicate in Summary the anticipated date on which the documents will be provided to the Spill Program.

Release Response Summary and Conclusions: Provide a brief narrative description of the site, property history, release, response actions completed, and conclusions. If more space is needed, submit a separate narrative document along with the completed form.

Recommendations: If there is a recommendation for additional response or investigation and the options are not presented with a check box, include the recommendations in the summary narrative component of the form.