WHEN AND HOW SHOULD WE REQUEST AN ELECTRONICS PICKUP?

- **When you are at 75% capacity or ¾ full, request a pickup. Do not wait until you have no more space for electronics.**
- To request a pickup, log into your online account: [www.electronicsrecycling.org/vermont](http://www.electronicsrecycling.org/vermont) or call (802) 254-3636.
- For questions about online account issues, contact Robert Ward at: robert@electronicsrecycling.org, (681) 229-3032.
- For questions about scheduling pick-ups after receiving your Bill of Lading, contact your recycler.
HOW MUST BROKEN & DAMAGED ELECTRONIC DEVICES BE SAFELY STORED AND MANAGED?

- All broken electronic devices must be stored in a separate container for employee safety and to reduce the chance of additional damage, release to the environment, and fire.
  - The label on the container should include the date and the words “Broken Covered Electronic Waste.”
  - Send broken materials with the recycler in your next pickup.
- Cracked or broken glass can create cutting hazards for employees.
- Broken flat panel screens with fluorescent bulbs can release mercury, a toxic substance. Treat a device as broken if the screen is cracked and you can see the inside of the TV or monitor.
- The broken or exposed glass in Cathode Ray Tubes (CRTs), the picture tubes found in older televisions and computer monitors, contains lead. If the back of the CRT tube is exposed, the glass tube can easily implode, even without being struck, and send glass in all directions. Also, the wiring on the back of a bare CRT tube can hold its charge for a long time and is a shocking hazard.
- Bulging or damaged lithium-ion batteries, in small electronics such as laptops, tablets, and telephones, are a fire hazard and can burst into flame if damaged, bulging, or crushed by a larger object. Important: Do not remove batteries from electronic devices. If a lithium-ion battery shows signs of bulging or damage, store the whole device or battery outdoors, away from any structures and in a watertight, covered container filled with sand, kitty litter, or dirt.

CONTACTS & RESOURCES:

- Questions on gaylords/pallets, payments, reports for pounds collected, recyclers:
  Jason Linnell, NCER – jlinnell@electronicsrecycling.org
  Office: (304) 699-1008  Cell: (304) 374-8114
- Requesting shipments or Bill of Lading (BOL):
  Robert Kropp, NERC robert@nerc.org Office: (802) 254-3636
- Questions about the program or signs, fact sheets, labels, etc.:
  VT DEC: Ecycles.Vermont.gov – karen.knaebel@vermont.gov
  Call: (802)-522-5736 OR www.electronicsrecycling.org/vermont/
- E-Cycles Training Video: https://youtu.be/ShvphBV10eI