**TO APPLY FOR A NEW PERMIT**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CORPORATIONS –** “I encourage you to do this first, before you fill out the waste hauler forms”.

If you are seeking to do business in Vermont as a business name other than your own personal name, or if your business is an out-of-state “foreign” corporation, you are required to register with the Vermont Secretary of State’s Corporation Division, prior to applying for a permit. It is up to the hauler to periodically review the Corporation’s Division’s website to assure registration is active during the duration of the permit. Please go to the following link to register - <https://www.vtsosonline.com/online>. You must apply the business name exactly as it is at the Corporation Division on all waste hauler forms.

**SOLE PROPRIETORSHIP** – If your business name is not listed as corporation, and you are the sole proprietor (single owner), you should list your business as “doing business as” (dba) on all applications. Example: John Smith dba John Smith’s Trucking.

**PERMIT INFORMATION**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**YOU WILL NEED A VT WASTE TRANSPORTER PERMIT IF**:

* You transport regulated quantities of hazardous waste; or
* You transport solid waste (includes liquids) or residual waste for compensation.

As required by your permit, submit the forms listed in the next column for a **New Permit, or Renewal of your 5 -year Permit.**

**Permit renewals are due by May 1, 2020**.

The only exemption is if the waste transportation services are incidental to other non-waste services offered, and less than 4 cubic yards of solid waste is transported at any time. To comply, immediately submit the applications located in the next column. You can download these forms from the following link: <http://dec.vermont.gov/waste-management/solid/waste-haulers>

Please include a check with the applications. Checks should be made out to: ***State of Vermont, Treasurer****.*

Don’t risk a fine, Apply on-time!

**WHAT DO I NEED TO SUBMIT FOR A NEW PERMIT, OR PERMIT RENEWAL?**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**GO TO THE FOLLOWING WASTE HAULERS WEBSITE FOR LINKS TO THE FORMS LISTED BELOW -** [**https://dec.vermont.gov/haulers**](https://dec.vermont.gov/haulers)**:**

* **“2020-2021” Vermont Waste Transportation Vehicle Report Form**

*(Valid 7/1/20-6/30/21)*

* **Business Disclosure Statement**
* **Personal History Disclosure**
* **Supplemental Application** *(Include this form ONLY if you haul Hazardous Waste)*
* **Franchise Tax Form** (Include *ONLY if you haul “non-hazardous waste” out-of-state*)**.** Send a copy of your SW Franchise Tax forms, quarterly, to DEC
* To pay the Franchise tax go to- http://tax.vermont.gov/content/form-swt-608.
* Or, register, file your return, and pay the taxes due at, <https://myvtax.vermont.gov/>.

Tel:# (802) 828-2551, or email at tax.business@vermont.gov.

* **Septage Fees & Reporting** – (Include *ONLY if you haul septage).*

**Vermont Waste Transporter**

**Your**

**Permit**

**Expires on**

**June 30, 2020**

**OTHER INFORMATION……………………..**

**INCOMPLETE FORMS MAY RESULT IN DELAY, OR DENIAL OF YOUR PERMIT**. Please make sure all forms are, signed & dated, notarized, all boxes are checked, all questions are answered. Please read all forms carefully, and if you have any questions, contact me.

**ARE YOU HAULING WITHOUT A PERMIT**? If so, please contact me immediately for forms for a new permit. The cost of the permit is far less than the cost of fines.

**NO LONGER HAULING**? Let us know and we will remove you from our mailing list.

**ACT 148**: See the following website for new rules regarding **Universal Recycling**. This affects all haulers. <http://dec.vermont.gov/waste-management/solid/universal-recycling>

**NO ACCESS TO A COMPUTER?** If you need the forms mailed to you, please contact me.

**CONTACT INFORMATION:**

Waste Management & Prevention Division

Attn: Cheryl Hamilton, Transporter Permit Spec.

1 National Life Drive, Davis 1

Montpelier, VT 05620-3704

Email: [Cheryl.hamilton@vermont.gov](mailto:Cheryl.hamilton@vermont.gov)

**Tel#: 802-522-5949**, or [Barb.schwendtner@Vermont.gov](mailto:Barb.schwendtner@Vermont.gov). Tel: **(802) 249-5904**.

Main tel.# **802-828-1138**

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“Permit Renewal” forms

are due by

“**May 1, 2020**”

Department of Environmental Conservation

Waste Management & Prevention Division

Solid Waste Program

1 National Life Drive, Davis 1

Montpelier, VT 05620-3704