

## TO APPLY FOR AN ANNUAL RENEWAL

**CORPORATIONS** – “I encourage you to do this first, before you complete the applications”.

If you are seeking to do business in Vermont as a business name other than your own personal name, or if your business is an out-of-state “foreign” corporation, you are required to register with the Vermont Secretary of State’s Corporation Division, prior to applying for a permit. It is up to the hauler to periodically review the Corporation’s Division’s website to assure registration is active during the duration of the permit. Please go to the following link to register - <https://www.vtsosonline.com/online>.

**SOLE PROPRIETORSHIP** – If you are not a corporation and are the only owner you should list your business name as “doing business as” (dba) on all applications. Example: John Smith dba John Smith’s Trucking.

## PERMIT INFORMATION

**You will need a VT waste transporter permit if:**

- You transport regulated quantities of hazardous waste; or
- You transport solid waste (includes liquids), or residual waste for compensation.

As required by your permit, submit your applications listed in the next column for your Annual Renewal. **Annual Renewals are due by May 1, 2019!** The only exemption is if the waste transportation services are incidental to other non-waste services offered, and less than 4 cubic yards is transported at any time. To comply, immediately submit the applications located in the next column. You can download these applications from the following link: <https://dec.vermont.gov/haulers>.

Please include a check with the applications. Checks should be made out to: State of Vermont, Treasurer.

## WHAT DO I NEED TO SUBMIT FOR AN ANNUAL RENEWAL?

**"2019-2020" Vermont Waste Transportation Vehicle Report Form**

**Annual Statement**

**Supplemental Application** (ONLY if you haul hazardous waste.

**Franchise Tax Form** (ONLY if you haul “non-hazardous waste” out-of-state). Send a copy of your SW Franchise Tax forms, quarterly, brochure).

To pay the Franchise tax go to- <http://tax.vermont.gov/content/form-swt-608>.

Or, register, file your return, and pay the taxes due at, <https://myvtax.vermont.gov>. Tel:#802-828-2551, or email at [tax.business@vermont.gov](mailto:tax.business@vermont.gov).

*Don't risk a fine,  
Apply on-time!*

## OTHER INFORMATION.....

- ✓ **INCOMPLETE APPLICATIONS MAY RESULT IN DELAY, OR DENIAL OF YOUR PERMIT.** Please make sure all applications are, signed & dated, notarized, all boxes are checked, all questions are answered. Please read all applications carefully, and if you have any questions, contact me.
- ✓ **ARE YOU HAULING WITHOUT A PERMIT?** If so, please contact me immediately for applications for a new permit. The cost of the permit is far less than the cost of fines.
- ✓ **NO LONGER HAULING?** Let us know and we will remove you from our mailing list.
- ✓ **ACT 148:** See the following website for new rules regarding Universal Recycling. This affects all haulers.  
<http://dec.vermont.gov/waste-management/solid/universal-recycling>
- ✓ **NO ACCESS TO A COMPUTER?** If you need the applications mailed to you, please contact me.
- ✓ **CONTACT INFORMATION:**  
Department of Environmental Conservation  
Solid Waste Program  
Attn: Cheryl Hamilton, Transporter Permit Spec.  
1 National Life Drive, Davis 1  
Montpelier, VT 05620-3704  
  
Email: [Cheryl.hamilton@vermont.gov](mailto:Cheryl.hamilton@vermont.gov)  
Tel#: 802-522-5949, or main tel.#: 802-828-1138



Department of Environmental Conservation  
Solid Waste Program  
1 National Life Drive, Davis 1  
Montpelier, VT 05620-3704

# Your Vermont Waste Transporter Annual Renewal

**Expires on June 30, 2019**

**New applications  
are due by  
“May 1, 2019”**

