



State of Vermont  
**PERMIT AND LICENSE INFORMATION**

**LODGING ESTABLISHMENT LICENSE**

**SUMMARY DESCRIPTION OF PERMIT** This is a license which a person, partnership, or corporation must obtain before they are allowed to operate an establishment which provides lodging to the public.

**CRITERIA FOR JURISDICTION** Any lodging establishment with three or more units that caters to the traveling and transient public, and advertises that they have lodging, by the night or weekend. This includes bed and breakfasts, inns, motels, hotels and lodges.

**INFORMATION REQUIRED** The application requests information about the licensee the type and capacity of the facility being licensed, type of water and sewage systems serving the facility, proposed opening date, and public building permit status. Applications also require a tax and child support statement.

**WEB ADDRESS** <http://www.healthvermont.gov/health-environment/food-lodging/lodging-licensing>

<b>FEES</b>	Lodging I	Lodging Capacity of 1–10	-- \$130.00
	Lodging II	Lodging Capacity of 11–20	-- \$185.00
	Lodging III	Lodging Capacity of 21–50	-- \$250.00
	Lodging IV	Lodging Capacity of 51–200	-- \$340.00
	Lodging V	Lodging Capacity of over 201	--\$1000.00

**APPLICATION TIME FRAME** 30 days

**ADMINISTERING AGENCY**

**AGENCY OF HUMAN SERVICES  
 DEPARTMENT OF HEALTH  
 DIVISION OF ENVIRONMENTAL HEALTH**

**CONTACT:** Food and Lodging Program  
 802-863-7221 or 800-439-8550  
[foodlodging@vermont.gov](mailto:foodlodging@vermont.gov)

**ADDRESS:** 108 Cherry Street  
 PO Box 70  
 Burlington, VT 05402-0070

[Map of Public Health Inspectors](#)

**AUTHORITY** [18 VSA Chapter 85](#)

**APPLICABLE RULES** [Vermont Health Regulations Chapter 6, Subchapter 1, "Licensed Lodging Establishment Rule"](#)

**APPEAL PROCESS** The Commissioner of Health issues licenses. A decision of the Commissioner may be appealed to the Board of Health under 18 VSA § 4351(e).

**OTHER PERMITS  
& APPROVALS**

- Wastewater System & Potable Water Supply (See [Sheet 1](#))
- Fire Safety Division ([Sheet 49](#));
- VT Department of Taxes ([Sheet 93](#))
- Asbestos Program ([Sheet 54](#))
- Business registration ([Sheet 90.1](#))
- Act 250 ([Sheet #47](#))
- Your Town Office for local permits or regulations