



State of Vermont
PERMIT AND LICENSE INFORMATION

MOBILE HOME PARK REGISTRATION

SUMMARY DESCRIPTION OF PROGRAM

The Department of Housing and Community Development administers Vermont’s mobile home park laws which are designed to protect the safety and rights of owners and residents. It has adopted rules concerning mobile home park leases, rent increases, the sale or closure of mobile home parks, and mobile home park habitability, and conducts an annual registration of parks. The department is authorized to bring action against a park owner in court, impose administrative penalties of up to \$5,000, or refer violations to the Attorney General or State’s Attorney. The department also serves as a resource on mobile home and park issues and maintains a website for disseminating information and forms relevant to park owners and residents.

EXAMPLE OF REGULATED ACTIVITY

“Mobile home park” means any parcel or contiguous lots of land under common ownership or control on which are sited, or which is designed, laid out or adapted to accommodate, more than two mobile homes. A parcel or contiguous lots owned by agricultural employers providing up to four mobile homes for use by full-time workers or employees, and a parcel or contiguous lots used solely on a seasonal basis for vacation or recreational mobile homes shall not be considered a mobile home park

INFORMATION REQUIRED

The annual registration filing must include:

- All information regarding the location and operations of the mobile home park;
- Contact information for all owners of the park and the park manager if applicable;
- Total number of lots; number of lots that are leased, vacant, or other habitable lots; lot rent and effective date; and services included in the rent.

WEB ADDRESS

<http://accd.vermont.gov/housing/mobile-home-parks>

FEES

All annual lot fees are due by September 1 of each year. Online registration is open from July 1 thru December 31 only. The fee for the current year is \$12.00 per occupied, leased lot.

ADMINISTERING AGENCY

**AGENCY OF COMMERCE & COMMUNITY DEVELOPMENT
 DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT
 HOUSING DIVISION**

CONTACT: Arthur Hamlin, Housing Program Coordinator
 Mobile Home Parks
Arthur.Hamlin@vermont.gov
 Phone: 802-828-3749

ADDRESS: 1 National Life Drive, Davis Building, 6th Floor
 Montpelier, VT 05620-0501
 802-828-3211

AUTHORITY 10 VSA Chapter 153: Mobile Home Parks

**APPEAL
PROCESS** None

**OTHER PERMITS
AND APPROVALS** Wastewater System & Potable Water Supply Permit. See [Sheet #1](#).
Department of Public Safety, Fire Safety Division. See Sheets [49.1](#), [50](#), [50.1](#)