



State of Vermont
CONSTRUCTION AND OCCUPANCY PERMIT INFORMATION

Construction Permit Application for Renovation and Modification Projects under \$200,000 in Existing Buildings– FIRE PREVENTION AND BUILDING

SUMMARY DESCRIPTION OF PERMIT

A construction permit is required for renovations and modifications of existing public buildings to ensure that requirements for fire prevention and safety are met and that access for persons with disabilities is provided.

INFORMATION REQUIRED

An application for a permit is submitted to the regional office along with construction plans. The plans are reviewed for compliance with applicable codes and the applicant is notified in writing of any changes needed prior to the start of construction.

WEB ADDRESS

<http://firesafety.vermont.gov>

FEES

The construction permit fee is \$8.00 per \$1000.00 of construction valuation for new construction and for alterations/renovations to public buildings. The minimum fee is \$50.00 and the maximum is \$185,000.

APPLICATION TIMEFRAME

90% of the permit applications are reviewed in less than 30 days.

ADMINISTERING AGENCY

**DEPARTMENT OF PUBLIC SAFETY
FIRE SAFETY DIVISION
Technical Assistance
1-800-640-2106**

CONTACT: Assistant Fire Marshal
One of the Regional Office's Listed Below

<p><u>Barre</u> 1311 US Route 302, Suite 500 Barre, VT 05641-7301 Phone: 802-479-4434 Fax: 802-479-4446 (Caledonia, Essex, Lamoile, Orange, Orleans, Washington Counties)</p>	<p><u>Rutland</u> 56 Howe Street Building A, Suite 200 Rutland, VT 05701 Phone: 802-786-5867 Fax: 802-786-5872 (Addison, Rutland, Bennington Counties)</p>
<p><u>Springfield</u> 100 Mineral Street, Suite 307 Springfield, VT 05156 Phone: 802-885-8883 Fax: 802-885-8885 (Windham, Windsor Counties)</p>	<p><u>Williston</u> 380 Hurricane Lane, Suite 101 Williston, VT 05495 Phone: 802-879-2300 Fax: 802-879-2312 (Chittenden, Franklin Counties)</p>

AUTHORITY

20 V.S.A. Chapter 173

**APPLICABLE
RULES**

Effective Date October 10, 2016- Vermont Fire and Building Safety Rules 2015

**APPEAL
PROCESS**

Fire Prevention and Building: The applicant may request reconsideration from a permit or enforcement action by initially contacting the regional manager to explore alternatives to the code requirements.

**OTHER PERMITS
AND APPROVALS**

Division of Fire Safety: Electrical Work Notices, Plumbing Work Notices, Boiler/Pressure Vessel Operating Permit and Accessibility in public buildings.

Department of Health Asbestos & Lead Regulatory Program
(Sheets [#54](#) & [55.1](#)).