



State of Vermont
CONSTRUCTION AND OCCUPANCY PERMIT INFORMATION

CONSTRUCTION PERMIT – FIRE PREVENTION AND BUILDING

SUMMARY DESCRIPTION OF PERMIT A construction permit is required for new construction and alterations of public buildings to ensure that requirements for fire prevention and safety are met and that access for persons with disabilities is provided.

INFORMATION REQUIRED An application for a permit is submitted to the regional office along with construction plans. The plans are reviewed for compliance with applicable codes and the applicant is notified in writing of any changes needed prior to the start of construction.

WEB ADDRESS <http://firesafety.vermont.gov>

FEES The construction permit fee is \$8.00 per \$1000.00 of construction valuation for new construction and for alterations/renovations to public buildings. The minimum fee is \$50.00 and the maximum is \$185,000.

APPLICATION TIMEFRAME 90% of the permit applications are reviewed in less than 30 days.

ADMINISTERING AGENCY

**DEPARTMENT OF PUBLIC SAFETY
 FIRE SAFETY DIVISION
 Technical Assistance
 1-800-640-2106**

CONTACT: Assistant Fire Marshal
 One of the Regional Office's Listed Below

<p><u>Barre</u> 1311 US Route 302, Suite 500 Barre, VT 05641-7301 Phone: 802-479-4434 Fax: 802-479-4446 (Caledonia, Essex, Lamoile, Orange, Orleans, Washington Counties)</p>	<p><u>Rutland</u> 56 Howe Street Building A, Suite 200 Rutland, VT 05701 Phone: 802-786-5867 Fax: 802-786-5872 (Addison, Rutland, Bennington Counties)</p>
<p><u>Springfield</u> 100 Mineral Street, Suite 307 Springfield, VT 05156 Phone: 802-885-8883 Fax: 802-885-8885 (Windham, Windsor Counties)</p>	<p><u>Williston</u> 380 Hurricane Lane, Suite 101 Williston, VT 05495 Phone: 802-879-2300 Fax: 802-879-2312 (Chittenden, Franklin Counties)</p>

AUTHORITY 20 V.S.A. Chapter 173

APPLICABLE RULES [Vermont Fire and Building Safety Rules 2015](#) Effective Date October 10, 2016

**APPEAL
PROCESS**

Fire Prevention and Building: The applicant may request reconsideration from a permit or enforcement action by initially contacting the regional manager to explore alternatives to the code requirements.

**OTHER PERMITS
AND APPROVALS**

Wastewater System and Potable Water Supply Permit ([Sheet #1](#)).

Division of Fire Safety: Electrical Work Notices, Plumbing Work Notices, Boiler/Pressure Vessel Operating Permit and Accessibility in public buildings.

Department of Health Asbestos & Lead Regulatory Program
(Sheets [#54](#) & [55.1](#)).