



State of Vermont  
**PERMIT AND LICENSE INFORMATION**

<b>UNDERGROUND STORAGE TANKS</b>
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**SUMMARY  
DESCRIPTION  
OF PERMIT**

A permit is required to be obtained by any owner or operator of a "Category One Tank." A Category One Tank includes any underground storage tank (UST) except those used for the storage of fuel oil exclusively for on-premises heating purposes and farm or residential tanks used for storing motor fuel. Underground storage tanks containing heating fuel that is used for manufacturing or processing purposes are included in the definition of a Category One Tank.

**EXAMPLES OF  
REGULATED  
ACTIVITY**

A retail gasoline station; a hospital with an emergency generator; service station with a used oil tank.

**CRITERIA FOR  
JURISDICTION**

Any person who owns, operates or installs a category one UST, as defined by 10 V.S.A. §1922 (11) and Subchapter 2 Definitions of the UST Rules adopted 10/1/2011.

Registration Jurisdiction:

- 1) New USTs: Any person who brings an UST into service shall notify the Agency prior to construction;
- 2) USTs Currently In-Service: Any person who owns an UST currently in-service must register; and
- 3) USTs No Longer In-Service: Any person who owned or used an UST that was removed from service after January 1, 1974, and who does not have knowledge that the tank has been removed from the ground must notify the Agency.

Exemptions to Registration Requirement: 1) Farm or residential motor fuel USTs which are less than or equal to 1100 gallons in capacity used for non-commercial purposes; and 2) Farm or residential USTs used for on-premises heating purposes which are less than or equal to 1100 gallons in capacity.

**INFORMATION  
REQUIRED**

Registration and an application for a permit can be accomplished by the completion of a UST Form (five parts). The form requires information concerning details of the tank owner, the tank operator, the contact person, the landowner, name and location of facility, removal of tank information, tank-specific information, sketch map with specific information noted, town highway map used as a location map, evidence of financial responsibility for corrective action and third-party compensation in case of release from any part of a tank system. A facility with multiple tanks can apply for a single permit.

**WEB ADDRESS**

<http://dec.vermont.gov/waste-management/storage-tanks>

**FEES**

The annual permit fee is \$125 per tank per year. Municipalities (including school districts) are exempt from payment of the annual permit fee. Construction permits are issued for one year; Operating renewal permits are issued for a term not exceeding five years. Invoices for annual permit fees are issued by the VT DEC in the anniversary month that the permit is issued.

For payment of fees, use ANR Online: <https://anronline.vermont.gov/>

**APPLICATION TIME FRAME**

The established performance standard for processing a completed application is 60 days for a construction permit and 30 days for an operating from the date of receipt of a completed application. Any incomplete applications will be returned to the applicant and the time clock will commence with receipt of a completed application.

Prior to issuance all permits are subject to 15 days public notice and are made available for viewing on the Environmental Notice Board: <https://enb.vermont.gov/>

**ADMINISTERING AGENCY**

<b>AGENCY OF NATURAL RESOURCES</b>	
<b>DEPARTMENT OF ENVIRONMENTAL CONSERVATION</b>	
<b>WASTE MANAGEMENT &amp; PREVENTION DIVISION</b>	
CONTACT: <i>Construction Permits:</i> Sue Thayer 802-522-0487 <a href="mailto:Susan.Thayer@vermont.gov">Susan.Thayer@vermont.gov</a>	<i>Renewals:</i> Wendy Edwards 802-522-0261 <a href="mailto:Wendy.Edwards@vermont.gov">Wendy.Edwards@vermont.gov</a>
ADDRESS: 1 National Life Drive, Davis 1 Montpelier, VT 05620-3704	
eDEC <a href="https://anronline.vermont.gov/">https://anronline.vermont.gov/</a> (renewal of permit can apply online)	

**AUTHORITY**

10 VSA §§ 1922, 1923, 1927, 1929, 1930.

**APPLICABLE RULES**

[Vermont Underground Storage Tank Rules](#) adopted 10/13/2018.

**APPEAL PROCESS**

If a permit is denied, a written statement of reasons will be supplied to the applicant. Within 30 days of the date of an act or decision, any person aggrieved by an act or decision of the secretary, or any party by right, may appeal to the environmental court in accordance with the provisions of [10 VSA Chapter 220](#).

**OTHER PERMITS**

Registration of UST must be recorded in the local land records by the tank owner.

The Dept of Public Safety, Fire Safety Division requires a one-time plan review for all of the above ground equipment, including dispensing islands ([Sheet #49](#)). Also see Dept. of Agriculture ([Sheet #88](#)); Act 250 ([Sheet #47](#)).

Contact a Permit Specialist for a Project Review Sheet, see: <http://dec.vermont.gov/environmental-assistance/permits>