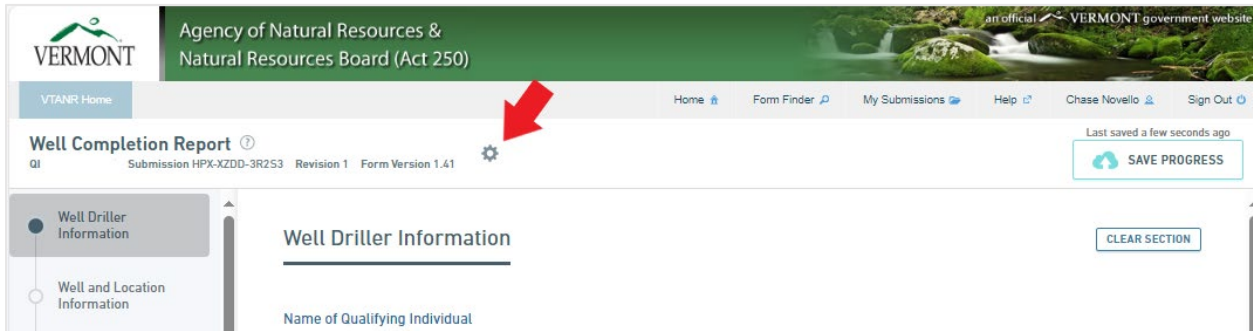
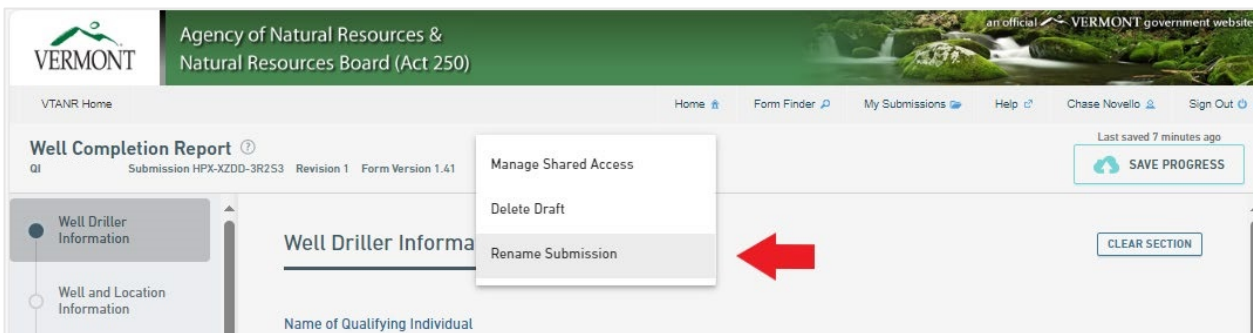


Renaming Well Reports

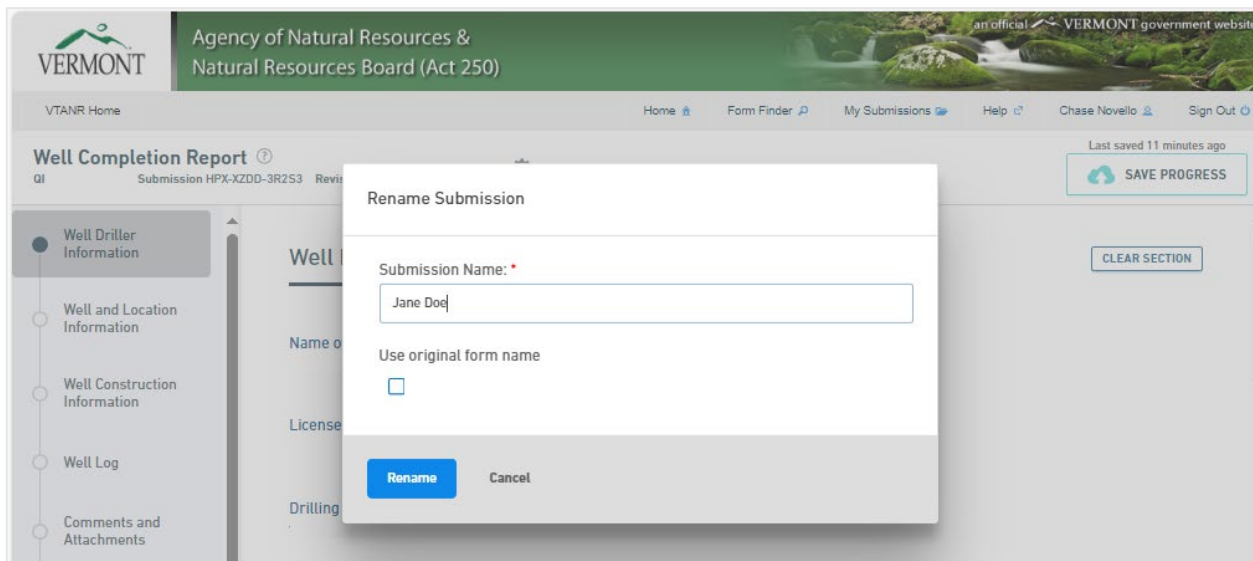
1. From within the form, click on the **Settings** icon (⚙️) in the form information banner.



2. Select **"Rename Submission"** in the dropdown menu that appears.



3. Enter the desired alias under **"Submission Name"**.



4. When you return to your dashboard, this alias will appear under “Name” for the submission draft.

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Jane Doe (alias)	QI:	HPX-XZDD-3R2S3	9/25/2023 3:12 PM		—	DRAFT

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