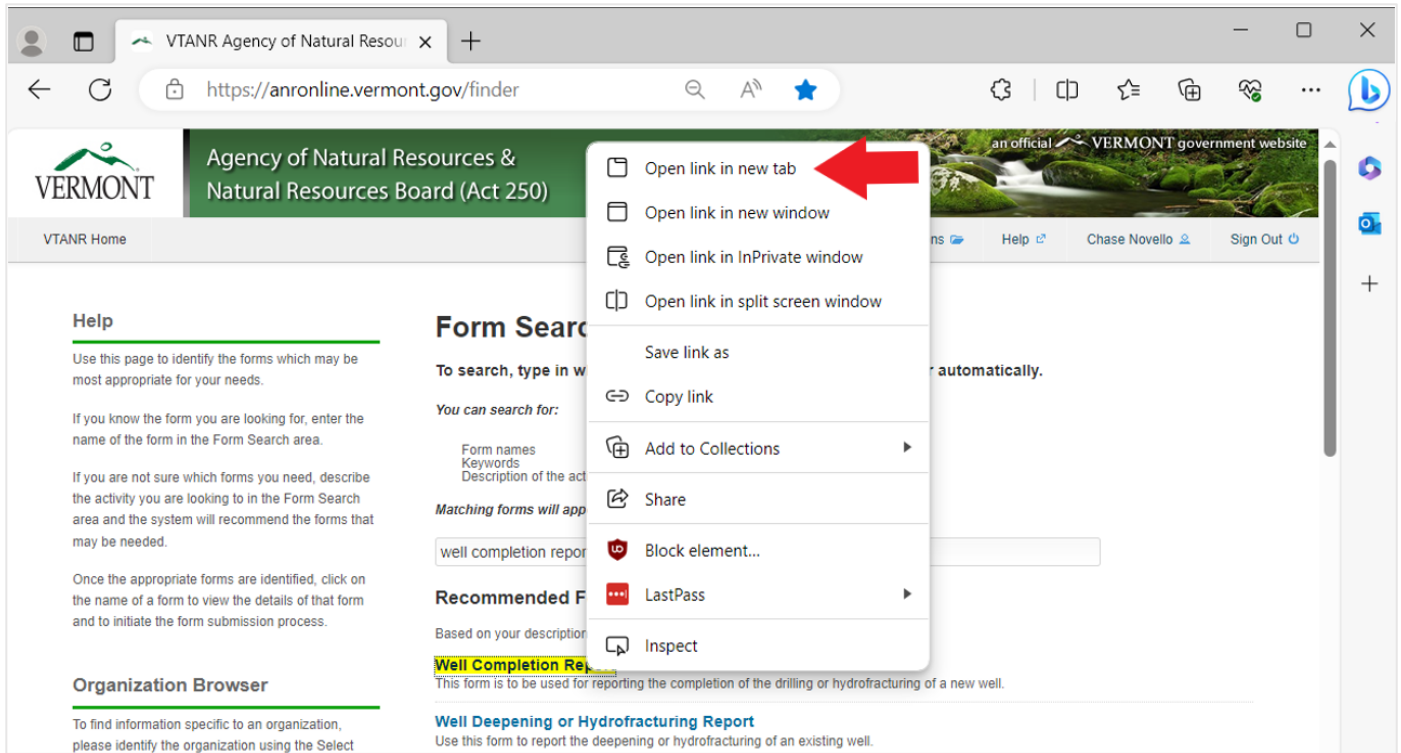


# Opening Well Report Forms in a New Tab

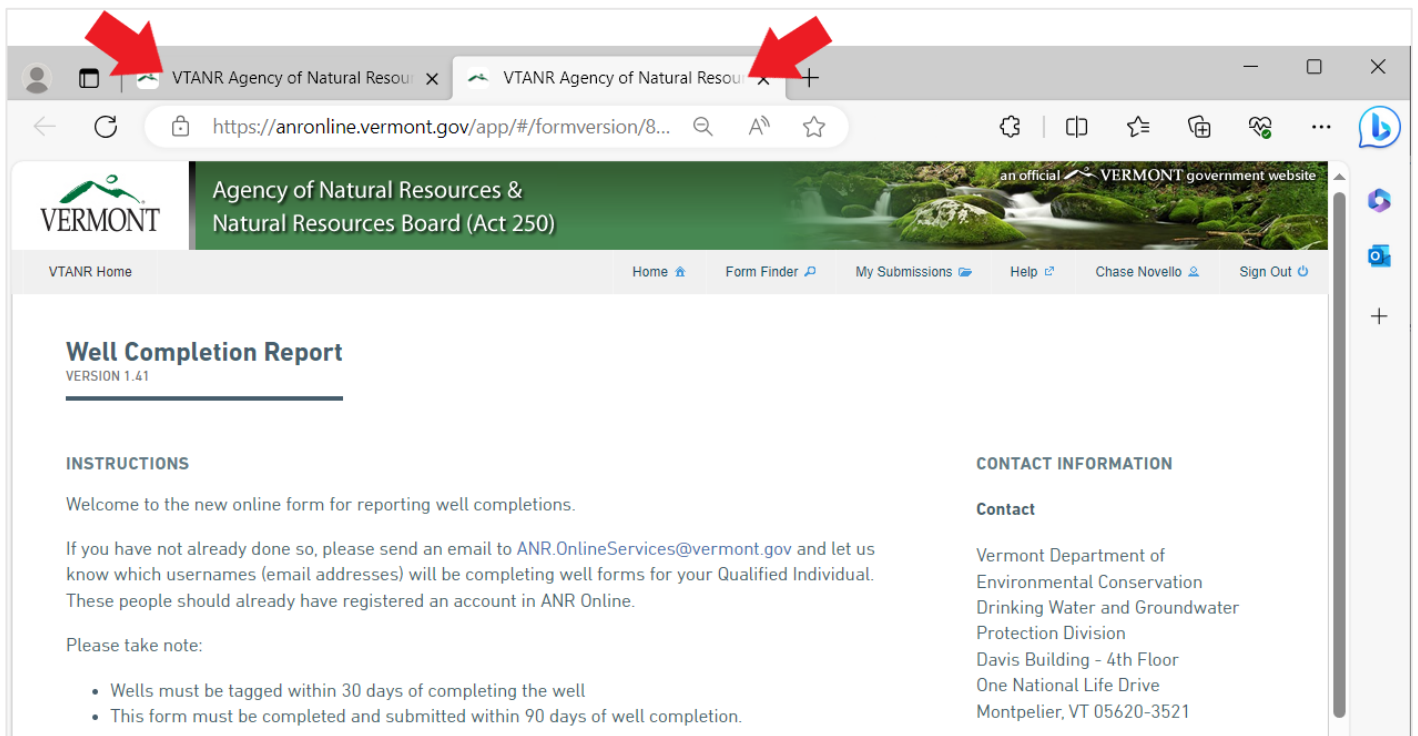
1. From the VTANR Online Form Finder page, search for the form you want to submit.
2. **Right click** on the form name (e.g., "Well Completion Report") and select **"Open link in new tab"**.  
*PC shortcut:* Hold the **Ctrl** key while you **left click** the form name.  
*Mac shortcut:* Hold the **Command (⌘)** key while you **left click** the form name.



This will open a separate tab in your web browser for the well report form:

## Form Finder page

## Well report form



3. Fill out and submit your report as usual.
4. When you have finished filling out and submitting your report, you can simply close the report form tab (not the entire window). This will bring you back to the Form Finder tab. Return to step 2 for next submission.

