



Department of Fish and Wildlife
Department of Forests, Parks and Recreation
Department of Environmental Conservation

Procedure for Projects with Municipal Connections

Issued

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1. A municipality must issue letters authorizing connection to, or for an increase in flow to, their wastewater treatment facility for any project that is subject to a **Wastewater System and Potable Water Supply Permit**. This letter may include expiration dates.
2. When the Agency issues a **Wastewater System and Potable Water Supply Permit** based on such a letter, the Agency permit shall include the following language:

This permit is based, in part, on a municipal approval for connection to their wastewater treatment facility. If the municipal approval expires, and the municipality files a written request with the Secretary, the Secretary will remove the sewage allocation for this project from the list of committed reserve capacity. **If the municipal approval expires, this permit shall be invalid unless the municipality renews its approval and does not request that the Secretary remove the sewage allocation for this project from the list of committed reserve.** Once the project is removed from the list of committed reserve capacity, a new permit must be issued for the project. An updated application form and an application fee will be required. The rules in effect at the time of the filing of the application for a new permit will be applied to the project.

3. The municipality must provide written notice to the landowner that the municipality is requesting removal of the allocation from the committed reserve list at least thirty (30) days before the Secretary takes action on the municipality's request. A copy of this notice must be included with the municipality's written request to the Secretary.