

DRINKING WATER AND GROUNDWATER PROTECTION DIVISION

APPLICATION FEE SCHEDULE

For Class A and B Designer Licenses under 10 V.S.A 1975

Effective 7/1/2012

The 2011-2012 Session of the Vermont Legislature passed a new fee structure for Class A and B Designer Licenses issued under 10 V.S.A. 1975. Along with an increase in the original and renewal application fees, there are additional fees for provisional license applications, late renewals, and the potable water supply exam.

The renewal category includes a late fee for applications received within 30 days after expiration of the license. If the renewal application is received after 30 days but before two years after expiration of the license, the late fee is higher. If the application is received two years or more after expiration of the license, it shall be considered an original application for the designer license, and the original application fee will apply.

A Provisional License may be requested and issued to a designer who needs additional time beyond their license expiration date in order to fulfill their continuing education credits, and to allow them to continue to practice under their license. Failure to provide the required continuing education credits within the 6 month period shall result in expiration of the license. A Provisional License is good for a maximum of 6 months. A designer cannot apply for more than one Provisional License within a four year period.

There also is a fee for Class B designers who apply for the potable water supply exam. Successful completion of this exam is required prior to designing water supply systems for other than a single family residence, within the bounds of their license.

DRINKING WATER AND GROUNDWATER PROTECTION DIVISION

**DESIGNER LICENSE FEE SCHEDULE
For Class A and B Designer Licenses under 10 V.S.A 1975**

Effective 7/1/2012

Application Fees for Class A and B Designer Licenses

Class	Fee
Class A: Original Application	\$150.00
Class A: Renewal Application*	\$50.00 per year
Class A: Provisional License Application	\$50.00
Class B: Original Application	\$75.00
Class B: Renewal Application*	\$50.00 per year
Class B: Provisional License Application	\$50.00
Class B: Potable Water Supply Exam Application	\$50.00

***Renewal application late fees will be in addition to renewal fees.**

Renewal Late Fees

Renewal applications received within 30 days of expired license	\$25.00
Renewal applications received 31 days up to 2 years after expiration of license	\$50.00
NOTE: APPLICATIONS RECEIVED TWO YEARS OR MORE AFTER EXPIRATION OF LICENSE SHALL BE CONSIDERED AN ORIGINAL APPLICATION	SEE ABOVE

Explanations

1. **License Renewal** (EPR Section 1-705 License Renewal) – All Class A and B designer licenses expire the last day of each year. Renewal applications, fees and affidavits of training (every 2 years) should be received by the Department by December 31st.
2. **Provisional License** (EPR Section 1-705(b)) – If a designer license expires and the designer has not completed the required training hours, a designer can apply for a Provisional License that will be valid for a period of 6 months. This license will include a schedule of training events that the designer commits to attending to complete their license requirements. Once the training is completed, the designer can apply for a license renewal. No designer may be granted more than one provisional license in a four year period.
3. **Continuing Education Training Affidavit** (EPR Section 1-706) – All Class A and B designers must complete at least 12 hours of continuing education every 2 years. Of the 12 hours required, at least 4 hours shall consist of soil related, in-field courses. A continuing education affidavit must be completed and submitted along with the renewal applications on a 2-year rotation, depending on when the designer was first licensed.
4. **Class B Designer Water Supply Exam** (EPR Section 1-703(a)(3)) – A Class B designer is limited to designing potable water supplies for single family residences. If a Class B designer wishes to design potable water supplies that serve anything other than single family residences on their own lots, they must take and pass an exam administered by the secretary. The exam covers design, construction and operation of potable water supplies.