

Verification Site Visit Preparation Checklist

This checklist is meant to be updated as the Verification program matures. Users can take this template and add their own materials/steps to improve the process.

Prepare

- Review/gather project information
 - Site Access Agreements/Cover Letter/O&M Plan
 - As-built designs
 - Planting plans
 - Photos of the project
 - Prior Verification visit findings
 - O&M Manual Practice Sheet
 - Project site location maps
- Plan the verification visit route and date of visit.
- Contact Landowner Liaison to set up verification visit.

Download

- Survey123 and Field Maps applications on device.
- Survey123 checklists are up to date on device.
- Offline Field Maps Site Area for Verification.
- Offline google maps/directions for navigation.
- Reports, designs, images on device for reference in field (or print).

Materials

Required

- Phone/tablet with confirmed access to Survey123 and Field Maps.
- Copies (digital or paper) of the O&M plan, final reports, photos, designs for reference while in the field.
- Field measuring tape
- Yard stick/ruler

Suggested

- First Aid Kit
- High visibility safety vests
- Clipboard and pencil
- Charger with car adapter