**Notice to the Town of [INSERT TOWN NAME] Land Records**

*Please fill in the highlighted sections and edit as appropriate by deleting this italicized header and any inapplicable sections. Prior to recording at the town office, please send the draft notice back to the SMS project manager for final approval. If you have questions or require any additional guidance, please consult with the SMS project manager.*

This is to serve notice to the Town of [Insert Town Name], Vermont, that subsurface [Insert Contaminated Media - soil, groundwater, etc.] located at [Insert Street Address] are impacted with [Insert Contaminant Type – Volatile Organic Compounds, Polycyclic Aromatic Hydrocarbons, heavy metals, etc.] in [Insert Contamination Locations – localized areas, site-wide, etc.]. Specifically:

* [List Contaminant Type and Location – if known/relevant, include depth below grade and concentrations].
* [List Contaminant Type and Location – if known/relevant, include depth below grade and concentrations].
* [Etc.]

The property is filed in the Vermont Agency of Natural Resources (ANR), Department of Environmental Conservation (DEC), Waste Management and Prevention Division (WMPD) records as [Insert Site Name], SMS Site #[Insert Site Number]. Details are outlined in the following reports:

* [List Relevant Report]
* [List Relevant Report]
* [Etc.]

Copies of these reports are available for review at the Vermont DEC office. The conditions described in the above referenced reports do not require further remedial action or VT DEC management, and do not represent a significant risk to human health or the environment. However, residual contamination remains in subsurface [Insert Contaminated Media - soil, groundwater, etc.], and contact with these materials may present a low level of risk.

**Prior to conducting any subsurface work, excavation, or grading of the property in the vicinity of the aforementioned contamination, the VT Agency of Natural Resources, Department of Environmental Contamination, Waste Management and Prevention Division must be notified.** The status of this site may only be updated or altered by the VT ANR/DEC/WMPD. For further information, contact:

Waste Management and Prevention Division

VT ANR, Department of Environmental Conservation

1 National Life Drive – Davis 1

Montpelier, VT 05620-3704

Submitted By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_