

Notice of Intent (NOI)
for Stormwater Discharges from
Municipal Separate Storm Sewer Systems (MS4)
General Permit 3-9014



Submission of this Notice of Intent (NOI) constitutes notice that the entity in Section A intends to be authorized to discharge pollutants to waters of the State under Vermont's Municipal Separate Storm Sewer Systems (MS4) permit. Submission of the NOI also constitutes notice that the party identified in Section A of this form has read, understands and meets the eligibility conditions; agrees to comply with all applicable terms and conditions; and understands that continued authorization under the MS4 General Permit is contingent on maintaining eligibility for coverage. In order to be granted coverage, all information required on this form and the Minimum Control Measure attachments must be completed and a complete Stormwater Management Program (SWMP) Plan must be submitted.

A. Permittee Information

Name of MS4: City of St. Albans

Name of Principle Executive Officer (PEO) or Chief Elected Official (CEO): Dominic Cloud Title: City Manager

Mailing Address: PO Box 867, 100 No. Main St., St. Albans, VT 05478

Street/P.O. Box: _____

City/Town: St. Albans State: VT Zip: 05478

Phone: 802-524-1500 x254 Email: d.cloud@stalbansvt.com

B. Primary contact responsible for overall coordination of SWMP, if different than PEO/CEO

Name: Chip Sawyer

Mailing Address: PO Box 867, 100 No. Main St., St. Albans, VT 05478

Street/P.O. Box: _____

City/Town: St. Albans State: VT Zip: 05478

Phone: 802-524-1500 x259 Email: c.sawyer@stalbansvt.com

C. Partnering organization responsible for Minimum Control Measure implementation (if applicable)

If you are participating in the CCRPC MOU to implement MCM1 &/or MCM2 check here: MCM 1
Or, if you are relying on another entity to implement a MCM, please complete the following: MCM 2

Organization: Northwest Regional Planning Commission Contact: Catherine Dimitruk

Minimum Control Measure being implemented: 1 and 2

Mailing Address: 75 Fairfield St.

Street/P.O. Box: _____

City/Town: St. Albans State: VT Zip: 05478

Phone: 802-524-5958 Email: cdimitruk@nrpcvt.com

Organization: _____ Contact: _____

Minimum Control Measure being implemented: _____

Mailing Address: _____

Street/P.O. Box: _____

City/Town: _____ State: _____ Zip: _____

Phone: _____ Email: _____

D. Municipal Separate Storm Sewer System (MS4) Information

Estimate of the square mileage served by the MS4: 1.00

Identify the names of all know waters that receive a discharge from the MS4:

Receiving water	# of outfalls	Impaired status	Nature of impairment
Stevens Brook	45	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Multiple impacts associated with excess stormwater runoff
Rugg Brook	6	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Multiple impacts associated with excess stormwater runoff
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

E. Stormwater Impaired Waters Information

Does the MS4 discharge into a stormwater impaired water? Yes No

If yes, the MS4 must comply with all requirements listed in Part IV.C. of the permit, including the requirement to develop a Flow Restoration Plan (FRP) for the stormwater impaired water.

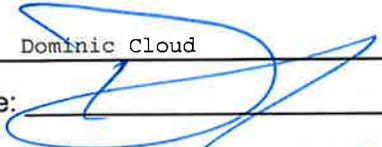
F. Certification

This NOI shall be signed by a principal executive officer, ranking elected official or other duly authorized employee consistent with 40 CFR §122.22(b) and certified as follows:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Dominic Cloud

Title: City Manager

Signature: 

Date: 9/3/13

Submit this Original form and the \$1320 fee to:

MS4 Permit Coordinator \$1,200
VTDEC · Watershed Management Division
Stormwater Management Program
One National Life Drive
Montpelier, Vermont 05620-3522

Instructions for Public Comment, Public Hearings, and Appeals

PUBLIC COMMENT

Public comments concerning this Notice of Intent to discharge under General Permit No 3-9014 and the accompanying Stormwater Management Plan (SWMP) are invited and must be submitted within 10 days of receipt of this Notice by the Municipal Clerk. Comments should address how the application complies or does not comply with the terms and conditions of General Permit No. 3-9014. A letter of interest should be filed by those persons who elect not to file comments but who wish to be notified if the comment period is extended or reopened for any reason. All written comments received within the time frame described above will be considered by the Department of Environmental Conservation in its final ruling to grant or deny authorization to discharge under General Permit No. 3-9014.

All submitted NOIs and SWMPs can be found on the Stormwater Program's website at:
http://www.vtwaterquality.org/stormwater/htm/sw_ms4.htm

Send written comments to: VT DEC, Watershed Management Division
Stormwater Management Program, MS4 Permit Coordinator
One National Life Drive
Montpelier, VT 05620-3522

PUBLIC HEARING REQUEST

During the notice period, any person may submit a written request to this office for a public hearing to consider the proposed permit authorization. The request must state the interest of the party filing such request and the reasons why a hearing is warranted. A hearing will be held if there is a significant public interest (including the filing of requests or petitions for such hearing) in holding such a hearing. If the Secretary determines that useful information and data may be obtained thereby, the Secretary may hold a public hearing any time prior to the issuance of the authorization. Notice of a public hearing will be circulated 30 days prior to the hearing. (40 C.F.R. § 124.12 and Vermont Water Pollution Control Permit Regulations, Chapter 13.3G)

APPEALS

Pursuant to 10 V.S.A. Chapter 220, any appeal of this decision must be filed with the clerk of the Environmental Court within 30 days of the date of the decision. The appellant must attach to the Notice of Appeal the entry fee of \$250.00, payable to the state of Vermont.

The Notice of Appeal must specify the parties taking the appeal and the statutory provision under which each party claims party status; must designate the act or decision appealed from; must name the Environmental Court; and must be signed by the appellant or their attorney. In addition, the appeal must give the address or location and description of the property, project or facility with which the appeal is concerned and the name of the applicant or any permit involved in the appeal.

The appellant must also serve a copy of the Notice of Appeal in accordance with Rule 5(b)(4)(B) of the Vermont Rules for Environmental Court Proceedings.

For further information, see the Vermont Rules for Environmental Court Proceedings, available on line at www.vermontjudiciary.org. The address for the Environmental Court is 2418 Airport Road, Suite 1, Barre, VT 05641 (Tel. # 802-828-1660)

A copy of General Permit No. 3-9014 may be obtained by calling (802) 490-6173; by visiting the Department at the above address between the hours of 7:45 am and 4:30 pm; or by downloading from the Watershed Management Division's Web site at www.vtwaterquality.org.

Attachment A: Selected Minimum Control Measures

BMP ID	Public Education	Responsible Dept. or Person	Measurable Goal
1-1	Maintain SW website	Planning Director/Northwest Regional Planning Commission (NRPC)/RSEP	Document number of contacts and feedback to website.
1-2,3,4	Participate in RSEP, other regional SW ed. strategy, or submit individual plan	Planning Director/NRPC	Establish Franklin County Stormwater Education Program (FC RSEP)
1-5a	Develop or acquire informational brochures	RSEP	Development of brochures.
1-5b	Distribute SW brochures 2x in first year and 1x in subsequent years	RSEP	Continued distribution of the brochures. Number of brochures distributed.
1-5c	Seek local news media to run at least 2 news or feature stories per year	RSEP	Number of media buys and/or stories run.
1-5d	For municipalities: Develop education materials and conduct meeting(s) with teachers	RSEP	Development of materials. Teacher meetings and attendance. Teacher input on use in classroom.
1-5e	For non-traditionals: Develop public ed campaign for facility users		

Attachment A: Selected Minimum Control Measures

BMP ID	Public Participation	Responsible Dept. or Person	Measurable Goal
2-9	Participate in the Stream Team or other regional SW participation program, or submit individual plan	Planning Director/NRPC	Participation in RSEP
Implement a program that includes at least 3 of the following:			
2-1	Form a citizen SW advisory panel		
2-2	Establish or support a WQ monitoring program involving citizen volunteers		
2-3	Institute an on-going public workshop series on SW awareness	RSEP	Develop workshops. Number of programs offered and attendance at workshops.
2-4	Institute a continuing storm drain stenciling project	Public Works Director/RSEP	Inventory of storm drains. Procurement of stencils and/or markers. Application of stencils and/or markers.
2-5	Sponsor periodic community stream corridor clean-up days	RSEP	Number of participants and nature of material removed.
2-6	Establish and support a citizen "stormwater watch" group		
2-7	Create or support an "adopt-a-stream" program		
2-8	Undertake a program similar in content and scope to the above with permission of Secretary		

Attachment A: Selected Minimum Control Measures

BMP ID	Illicit Discharge Detection & Elimination	Responsible Dept. or Person	Measurable Goal
3-1	Develop and enforce a program to detect and eliminate illicit discharges	PW Director	Number of illicit discharges detected and corrective actions taken.
3-2	Develop and maintain storm sewer GIS or AutoCAD map	Planning Director and/or NRPC	Continue annual map updates
3-3	Develop and enforce illicit discharge ordinance	Planning Director/PW Director	Review existing ordinances, develop, and adopt an illicit discharge ordinance.
3-4	Develop and implement illicit discharge detection plan, focus on impaired waters and random dumping	PW Director	Continue IDDE program and document illicit discharges in Stevens and Rugg Brooks.
3-5	Inform public of illicit discharge and disposal hazards	PW Director	Continue general public education efforts regarding IDDE.
3-6	Address specific categories of illicit discharges, if necessary	PW Director	Document illicit discharges and categorize discharge types to determine trends.
3-7	Prepare annual report of monitoring and corrective actions taken	Planning Director/PW Director	Complete IDDE reporting as part of MS4 annual report.

Attachment A: Selected Minimum Control Measures

BMP ID	Construction Site Runoff Control	Responsible Dept. or Person	Measurable Goal
4-1	Develop and implement procedures to ensure City MS4 construction activities are properly permitted	Planning Director	Develop procedures and implement for City projects.
4-2	Review existing MS4 regulations for effectiveness in managing construction-related E&S and consistency with state construction permit	Planning Director	Complete review of existing regulations for consistency with State construction permit.
4-2a	Adopt E&S requirements that are at least as stringent as state requirements	Planning Director	Adopt E&S requirements.
4-3	Develop and implement an erosion control ordinance that regulates development not subject to state permitting	Planning Director	Develop and implement erosion control ordinance.

Attachment A: Selected Minimum Control Measures

BMP ID	Post Construction Runoff Control	Responsible Dept. or Person	Measurable Goal
5-1	Review existing MS4 regulations for effectiveness in managing stormwater runoff and consistency with state operational permit	Planning Director	Complete review of existing regulations.
5-1a	Assess changes to regulations to support LID	Planning Director	Changes to regulations to support LID will be assessed.
5-1b	Assess changes to regulations to minimize impervious surface through street & parking lot design	Planning Director	Changes to regulations will be assessed.
5-1c	Adopt requirements that are at least as stringent as state requirements	Planning Director	Properly permit new City development and redevelopment activities.
For development and redevelopment that disturbs ≥ 1 acre but is not subject to state permitting:			
5-2	Develop and implement procedures to identify the development	Planning Director	Implement procedures to identify development.
5-3	Develop and implement an ordinance that regulates the development	Planning Director	Adopt an ordinance that regulates the development.
5-4	Develop and implement inspection procedures for the development	Planning Director	Implement inspection procedures.
5-5	Develop and implement procedures to ensure MS4 development activities are properly permitted	Planning Director	Properly permit new City development and redevelopment activities.

Attachment A: Selected Minimum Control Measures

BMP ID	Pollution Prevention & Good Housekeeping	Responsible Dept. or Person	Measurable Goal
6-1	Describe operation and maintenance program for reducing pollutant runoff from MS4 operations, including, at a minimum:		
6-1a	New construction and land disturbance	PW Director	Document permits and approvals issued for City projects
6-1b	Maintenance of fleet and buildings, all municipal garages, parks, open space, construction and maintenance practices for gravel backroads, snow disposal and stormwater systems	PW Director	Number of catch basins cleaned, and volume of material removed, street sweeping schedules, and volumes of material removed.
6-1c	Training, maintenance schedules, and inspection procedures for long term structural controls	PW Director/RSEP	Number of workshops and employees participating in training.
6-1d	For municipal facilities where fertilizers are applied, prohibit the use of fertilizers containing phosphorus (unless warranted by a soil test)	PW Director	Continued use of the ban of fertilizers containing phosphorus.
6-2	For Municipal garages, an MS4 may participate in ANR's Municipal Compliance Assistance Program	PW Director	City continues to engage the State MCAP program to improve municipal public works practices.
6-3	Provide a list of all industrial facilities that the MS4 owns or operates that are subject to the MSGP	PW Director	Maintain and update list of facilities owned by the City subject to the MSGP General Permit.

Attachment B: Minimum Control Measure Implementation Timeframe

BMP ID	Permit Year One				Permit Year Two				Permit Year Three				Permit Year Four				Permit Year Five				Next Permit
	Spring 2013	Summer 2013	Fall 2013	Winter 2013-2014	Spring 2014	Summer 2014	Fall 2014	Winter 2014-2015	Spring 2015	Summer 2015	Fall 2015	Winter 2015-2016	Spring 2016	Summer 2016	Fall 2016	Winter 2016-2017	Spring 2017	Summer 2017	Fall 2017	Winter 2017	
Public Education																					
1-1			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
1-2,3,4			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
1-5a			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
1-5b				X	X				X				X							X	
1-5c			X		X		X		X		X		X		X			X		X	
1-5d				X	X		X		X		X		X		X				X	X	
1-5e																					
Public Participation																					
2-9			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
2-1																					
2-2																					
2-3				X		X		X		X		X		X		X		X		X	
2-4			X		X		X		X		X		X		X		X		X	X	
2-5			X		X		X		X		X		X		X		X		X	X	
2-6																					
2-7																					
2-8																					
Illicit Dishare Detection & Elimination																					
3-1			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
3-2				X			X				X				X				X	X	
3-3			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
3-4			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
3-5			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
3-6			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
3-7					X				X				X				X			X	
Construction Site Runoff Control																					
4-1			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
4-2							X	X													
4-2a														X	X	X	X	X	X	X	
4-3									X	X	X	X	X	X	X	X	X	X	X	X	
Post-Construction Runoff Control																					
5-1			X	X	X	X														X	
5-1a					X	X	X	X												X	
5-1b					X	X	X	X												X	
5-1c														X	X	X	X	X	X	X	
5-2					X	X	X	X						X	X	X	X	X	X	X	
5-3									X	X	X	X	X	X	X	X	X	X	X	X	
5-4					X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
5-5			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Pollution Prevention and Good Housekeeping																					
6-1																					
6-1a			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
6-1b			X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
6-1c			X	X		X	X		X	X		X	X	X	X		X	X	X	X	
6-1d			X		X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	
6-2							X	X						X	X					X	
6-3					X								X							X	