



Notice of Intent (NOI)
 to Discharge Stormwater pursuant to General Permit 3-9015

Submission of this Notice of Intent (NOI) constitutes notice that the applicant(s) requests authorization to discharge stormwater for their project listed below pursuant to Chapter 18: Stormwater Management Rule and General Permit 3-9015. To obtain authorization, the applicant must submit a complete and accurate NOI, as well as all required supporting materials. Submission of an NOI does not confer coverage under GP 3-9015. Please carefully read all guidance information in the [Narrative Template](#) and [Application Requirements Document](#) before signing.

A. Applicant Information

1. Applicant A:

2a. Address:

2b. Town:	2c. State:	2d. Zip:
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3. Phone:	4. Email:
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5. Additional contact Name/Email (If Applicable):

6. Applicant B:

7a. Address:

7b. Town:	7c. State:	7d. Zip:
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8. Phone:	9. Email:
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10. Additional contact Name/Email (If Applicable):

11. Please select either Applicant A or Applicant B:

Applicant is the current land owner

Applicant will be billed for the annual operating fee and be the primary contact for correspondence with the Stormwater Program.

The applicant(s) shall be the owner and operator. If the applicant is a business, the business must be registered with the Vermont Secretary of State. If the application is made in connection with a new housing or commercial development, the developer and an owners' association accepting responsibility for the stormwater management system shall apply as co-permittees [§18-308 (b)(4)]. For projects that require listing more than two applicants, please attach an additional page.

B. Application Preparer/Consultant Information (if applicable)

1. Company:

2. Name:

3a. Address:

3b. Town:	3c. State:	3d. Zip:
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4. Phone:	5. Email:
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6. Additional Contact Name:

7. Additional Contact Email:

C. Project Information (all fields required)

1. Is this NOI being submitted in connection with a common plan of development (includes, but is not limited to residential and commercial subdivisions, universities, industrial parks, and ski areas)? YES NO

2. Existing Stormwater Permit/Authorization Number related to this project (if any):

3. Is this an amendment to an existing Stormwater Permit/Authorization?		YES	NO
If yes, you must contact the district analyst to determine application review fees and you must submit a complete application package with all materials to be covered under the authorization regardless of whether or not they have changed since the original application.			
4. Have you or will you be submitting an NOI for coverage under a Stormwater Construction Discharge Permit?		YES	NO
5 Does the project involve activities that are classified as stormwater hotspots?		YES	NO
6. Project name:			
7a. Project Physical Address:			
7b. Town:		7c. State:	7d. Zip:
8. Phone:		9. Email:	
Project Coordinates (project center in <u>Decimal Degrees</u> with 6 digits to the right of the decimal):			
10a. Latitude:		10b. Longitude:	
11. Name of receiving waters: (Receiving water is the name of the waterbody that runoff from the site first enters. In the case of an unnamed water, specify that the receiving water is an unnamed tributary, or wetland, etc. and state the first named receiving water downstream).			
12. Number of Discharge Points:			
13. SPAN: Enter the 11-digit number that is printed on the property tax bill for the applicable parcel(s). Projects that involve more than 1 parcel shall list all applicable SPANs.			
_____ - _____ - _____		_____ - _____ - _____	_____ - _____ - _____
_____ - _____ - _____		_____ - _____ - _____	_____ - _____ - _____
14. Project Description: Briefly describe the project. (If an amendment, please describe the previously permitted project and the proposed change to the previously permitted project.):			
D. Manner of Discharge			
A manner of discharge is required for each discharge point of the project. The manner of discharge shall specify the type of impervious surfaces, the conveyance, and type of treatment proposed to meet applicable treatment standards, and shall describe the stormwater outfall to the specified receiving water.			
S/N 001: Stormwater runoff from <i>[list impervious surfaces]</i> via <i>[describe conveyance]</i> to <i>[treatment practices]</i> discharging to <i>[Receiving water]</i> .			
S/N 001: Stormwater runoff from warehouse building rooftop on Lot 2 and a portion of access road, via sheet flow to grass channel #1, all routed to a wet pond with pre-treatment forebay, discharging by controlled outlet structure and stabilized outfall to Trout Brook. Additional runoff from building rooftop on Lot 3, is disconnected in accordance with Disconnection of Rooftop Runoff Credit, discharging overland to Trout Brook			
Use the format and example above to provide a written manner of discharge for each discharge point. If more space is needed, provide an additional sheet.			

Continued from page 2.

E. Plan Set Reference:

1. Provide a complete list of all plans applicable to the stormwater management design that have been included with this application. Specify who the plans have been prepared by (e.g. Fairweather Stormwater Design, Inc.) and list the plans using the following format: Sheet [##], "[Sheet Title]," dated [mm/dd/yyyy], last revised [mm/dd/yyyy]; (e.g. Sheet 1, "Existing Condition Plan", dated 01/15/2014, last revised 02/06/2014).

Dated plans are required. Using the above format enter the plan set reference for the project in the space below. If more space is required, provide an attachment.

Design firm: _____

F. Impervious Area Summary

Complete the following table with the appropriate impervious acreage as applicable. Round all areas to the nearest **0.01 acres**. For definitions of new impervious surface, expanded impervious surface, redevelopment and existing impervious surface, see [Chapter 18: Stormwater Management Rule](#)

Impervious Surfaces Proposed for Coverage

1. New/Expanded Impervious Area	Acres
2. Redeveloped Impervious Area	Acres
3. If this is an amendment, Previously Permitted Impervious Area:	Acres
4. Total impervious area to be permitted for this project:	Acres
5. Total Area for application fee calculation: (For new projects add lines 1+2, for amendments see below. Carry this value over to next section)	Acres

If the current application is an amendment, contact the [District Analyst](#) who covers the Project Town prior to submitting this NOI to determine if a full review fee is required

IMPORTANT: DO NOT include impervious area in the fee calculation unless the stormwater runoff from the surface will meet the applicable treatment standards set forth in the Vermont Stormwater Management Manual. This impervious surface breakdown as completed above MUST match the total impervious surfaces presented in the Schedule A's completed for the discharge points in your application. If these totals do not match, your application will be returned to you as administratively incomplete.

G. Permit Application Fees (Per 3 V.S.A. Sec. 2822)

Administrative Processing Fee		\$240.00
Application Review Fee	_____ total impervious acres X \$860 per impervious acre (Class B Waters)	\$ _____
	_____ total impervious acres X \$1400 per impervious acre (Class A Waters) Water classification can be found here: http://dec.vermont.gov/content/vermont-water-quality-standards	\$ _____
Total Permit Application Fees	Enclosed check # _____ Paid by: _____	\$ _____

Include a check payable to State of Vermont for the appropriate permit fees. Do not send a copy of the check. Round impervious acreage to nearest 0.01 acre.

H. Certification of Complete Application and Designer Certification

Please carefully read all guidance information in the [Narrative Template and Application Requirements Document](#) before signing.

A complete application shall contain the following items saved as separate PDFs:

A complete NOI form

Attachment 1: Narrative. Narrative, Location Map and Soils Map (see Narrative Guidance).

Attachment 2: Worksheets. Schedule A's, waivers and BMP worksheets. These shall be grouped by discharge point (see Application Requirements Document) .

Attachment 3: Modeling. Hydrologic modeling for the existing and proposed conditions including the pertinent storm events; WQv, 1-year, 10-year and 100-year storm (see Application Requirements Document, Modeling Section).

Attachment 4: Plans. Pertinent plan sheets with legend, scale bar and north arrow for the existing condition and proposed condition, as well as a detail plan sheet (see Application Requirements Document, Plan Sheet Section).

Designer Certification: I hereby certify that I have reviewed the Application Requirements Document and have included the required information with this NOI. I hereby certify that the design-related information submitted with the NOI for coverage under General Permit 3-9015 was prepared under my direction or supervision and that the information is, in the exercise of my reasonable professional judgment, true, accurate and complete. I also hereby certify that the stormwater collection, treatment and control system design submitted with this application **complies with DEC's Stormwater Management Rule and the Vermont Stormwater Management Manual.**

Signature of Stormwater Designer

Date

Designer Name and Title

Company Name (if applicable)

Please sign the document electronically. If you cannot sign electronically, please only submit the signatures page in paper form, do not scan entire NOI.

I. Applicant Certification

An authorized representative of each applicant as listed in Section A of this NOI shall complete the section below. If additional space is needed, the applicant may attach additional copies of this page to the NOI.

I hereby certify that I have read [General Permit 3-9015](#) and agree to abide by its terms. I understand that there will be annual reporting requirements and annual operating fees based on the amount of impervious permitted herein.

Signature of Owner or Authorized Representative

Date

Type Name

Title

Signature of Owner or Authorized Representative

Date

Type Name

Title

Please sign the document electronically. If you cannot sign electronically, please only submit page 5 of the application in paper form, do not scan entire NOI.

If the applicant is a business, the signature must be provided by one of the following: i) the person listed as the registered agent with the Secretary of State; ii) an executive figure such as the president, chairperson or superintendent, or; iii) an individual whose status as an authorized representative is verified in writing by the registered agent or executive figure. If the applicant is an individual, but the NOI is being signed by an authorized representative, a letter from the applicant stating that that person is the authorized representative must accompany this NOI.