

Spill Report Form

Vermont Agency of Natural Resources Department of Environmental Conservation Waste Management & Prevention Division



DEC Spill Number: Date of Release: Company Preparing Report: Company Contact:

	Release Location		Responsible Party							
Property			Name:							
Street Address:				Mailing Address:						
Town: Zip:				Town: Zip:						
Contact Person:				Contact Person:						
Contact Phone:				Contact Phone:						
Contact E	ma	il:		Contact Email:						
Release Information (check all that apply)										
☐ Above	gro	und Storage Tank		Residential Product Type:						
☐ Underground Storage Tank			☐ Commercial/Industrial				☐ #2 Heating Fuel			
☐ Vehicle Accident				rface Wat	•	☐ Kerosene				
☐ Hydraulic Equipment			☐ Indoor Air				☐ Diesel Fuel			
☐ Fire				ee Produc	t	☐ Gasoline				
☐ Railway				her:		☐ Waste Oil				
☐ Improper Disposal/Poor Housekeeping							☐ Hydraulic Oil			
Estimated Quantity of product released:						☐ Other:				
Receptor Information										
YES NO	o		осрто.	YES	NO					
		Water Supply Well On-site				Drinking Water (DW) Impacted				
		Municipal Water Supply				Indoor Air (IA) Impacted				
		Leachfield potentially at risk				Surface Water Impacted				
		Surface Water Protection Are	а			Groundwater (GW) Impacted				
		Groundwater Source Protection	on Area	а 🗆		Drainage impacted				
□ Other:										
Corrective Actions Performed (check all that apply)										
		duct Recovery		Quantity Recovered (units):						
	uum Truck		Absorbents (ongoing) Over/under dam							
	vation*		Quantity Excavated (units):							
Soil Stockpiling*				Stockpile Location:						
☐ Soil Disposal* ☐ Drums ☐ Truck				Disposal Location:						
□ Drums □ Truck □ Roll-off □ Other Spill Waste: □ Shipped for disposal □ Onsite Awaiting Disposal										
☐ Vapor Abatement ☐Sub-slab vent ☐Indoor Air				☐ Surface Water Protection/Containment						
⊔Suk	J-SI	ab vent 🗆 Indoor Air		□ Sorbent boom/pads □ Hard boom						

^{*}Unless performed under emergency response, a Soil Management Plan is required per §35-804

Investigation Measures Performed (check all that apply)											
☐ Soil Borings Advanced: #	□ MW	's Insta	lled: #	☐ Test Pits: #							
☐ Soil Samples: #	□ GW	Sampl	es: #	☐ DW Samples: #							
☐ PID screening	☐ IA Se	creenir	ng/Sampling	☐ Notes/other:							
Attachments (as applicable, consult §35-503 if relating to a heating fuel release)											
☐ Site Plan(s) incl PCS location		•	ytical Report(s)	☐ Field Screening Results							
☐ Site Photos ☐ Disposal				☐ Boring/MW Log(s)							
☐ Tabulated Analytical Data	☐ Daily Wor	rk Shee	et(s)								
☐ Other:											
Pologo Posponos Summani and Constitutions											
Release Response Summary and Conclusions											
Recommendations (Check all that apply)											
□ §35-505 Additional Site In				soil excavation							
	_										
			Soil Closure	action							
Groundwater investigation	ı		Spill Closure								
☐ Drinking water sampling ☐ Disposal of drummed was:	to		Soil Disposal								

Spill Report Form Directions

This form and attachments may be submitted to the Vermont Agency of Natural Resources, Department of Environmental Conservation, Waste Management & Prevention Division, Spill Program to document initial and potentially follow-up response actions conducted to address releases of hazardous materials. When a response summary is required by §35-503 of the Investigation and Remediation of Contaminated Properties Rule or if response costs are eligible for reimbursement through the Petroleum Cleanup Fund, this form must be submitted to the Spill Program unless the consultant/contractor instead submits a proprietary report. Completed forms may also be submitted with a proprietary report.

<u>Release Location</u>: Enter the physical address where the release occurred. Contact information requested is for the on-site contact, which may not be the Responsible Party.

<u>Responsible Party</u>: Enter the name and contact information for the person or entity that is responsible for the release.

<u>Release Information</u>: Enter the general information that is applicable to the release; including source, setting, and type and quantity of material released.

Receptor Information: Enter the information pertaining to impacted sensitive receptors as known.

<u>Corrective Actions Performed</u>: Enter the information for corrective actions that were undertaken to address the release. Include waste disposal or treatment information.

<u>Investigation Measures</u>: Enter the information about investigation work performed, including field screening results, the collection of environmental media samples for laboratory analysis, and/or the advancement of soil borings and installation of monitoring wells.

Attachments: Include documentation that supports the information entered on the Spill Report Form. When the form is being submitted to document the Initial Release Investigation required by §35-503, tabulated analytical results (i.e. lab data, PID table, etc.) site plan, photos, laboratory report(s), and disposal receipts ARE REQUIRED. Additional details are provided below:

Analytical results: Tabulated analytical results with direct comparison to environmental media standards are required by §35-503(3). For other reporting efforts, attaching complete laboratory reports is acceptable.

Site plan(s): Should depict the location of the release (UST, AST, pipe, etc.), extents of buildings in the vicinity, soil stockpiles, and monitoring points or systems installed. Extents of soil excavation(s) should be included as well.

Waste disposal documentation: If still pending, indicate in Summary the anticipated date on which the documents will be provided to the Spill Program.

Release Response Summary and Conclusions: Provide a brief narrative description of the site, property history, release, response actions completed, and conclusions. If more space is needed, submit a separate narrative document along with the completed form.

<u>Recommendations</u>: If there is a recommendation for additional response or investigation and the options are not presented with a check box, include the recommendations in the summary narrative component of the form.