

TO APPLY FOR AN ANNUAL RENEWAL

CORPORATIONS – “I encourage you to do this first, before you complete the applications”.

If you are seeking to do business in Vermont as a business name other than your own personal name, or if your business is an out-of-state “foreign” corporation, you are required to register with the Vermont Secretary of State’s Corporation Division, prior to applying for a permit. It is up to the hauler to periodically review the Corporation’s Division’s website to assure registration is active during the duration of the permit. Please go to the following link to register -

<https://www.vtsosonline.com/online>.

SOLE PROPRIETORSHIP – If you are not a corporation and are the only owner you should list your business as “doing business as” (dba) on all applications. Example: John Smith dba John Smith’s Trucking.

PERMIT INFORMATION

You will need a VT waste transporter permit if:

- You transport regulated quantities of hazardous waste; or
- You transport solid waste (includes liquids), or residual waste for compensation.

As required by your permit, submit your applications listed in the next column for your Annual Renewal. **Annual Renewals are due by May 1, 2018!** The only exemption is if the waste transportation services are incidental to other non-waste services offered, and less than 4 cubic yards is transported at any time. To comply, immediately submit the applications located in the next column. You can download these applications from the following link:

<http://dec.vermont.gov/waste-management/solid/waste-haulers>

Please include a check with the applications. Checks should be made out to: State of Vermont, Treasurer.

Don’t risk a fine, Apply on-time!

WHAT DO I NEED TO SUBMIT FOR AN ANNUAL RENEWAL?

- a. **“2018-2019” Vermont Waste Transportation Vehicle Report Form (fillable application)** Opens in browser, please download before completing. <http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/FillableVehicleReportForm2018-2019.pdf>
- OR**
- b. **“2018-2019” Vermont Waste Transportation Vehicle Report Form (non-fillable application)** <http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/2018-2019%20VERMONT%20WASTE%20TRANSPORTATION%20VEHICLE%20REPORT%20FORM.docx>
- c. **Annual Statement** – <http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/Annual.docx>. **Please note:** you must also complete this statement if there are any changes to your criminal or environmental violation history.
- d. **Supplemental Application (ONLY if you haul Hazardous Waste)** - <http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/suppl-app-2002.pdf>
- e. **Franchise Tax Form (ONLY if you haul “non-hazardous waste” out-of-state).** <http://tax.vermont.gov/sites/tax/files/documents/SWT-608.pdf>

OTHER INFORMATION.....

- ✓ **INCOMPLETE APPLICATIONS MAY RESULT IN DELAY, OR DENIAL OF YOUR PERMIT.** Please make sure all applications are, signed & dated, notarized, all boxes are checked, all questions are answered. Please read all applications carefully, and if you have any questions, contact me.
- ✓ **ARE YOU HAULING WITHOUT A PERMIT?** If so, please contact me immediately for applications for a new permit. The cost of the permit is far less than the cost of fines.
- ✓ **NO LONGER HAULING?** Let us know and we will remove you from our mailing list.
- ✓ **ACT 148:** See the following website for new rules regarding Universal Recycling. This affects all haulers.
<http://dec.vermont.gov/waste-management/solid/universal-recycling>
- ✓ **NO ACCESS TO A COMPUTER?** If you need the applications mailed to you, please contact me.
- ✓ **CONTACT INFORMATION:**
Department of Environmental Conservation
Solid Waste Program
Attn: Cheryl Hamilton, Transporter Permit Spec.
1 National Life Drive, Davis 1
Montpelier, VT 05620-3704

Email: Cheryl.hamilton@vermont.gov
Tel#: 802-522-5949, or main tel.#: 802-828-1138



Department of Environmental Conservation
Solid Waste Program
1 National Life Drive, Davis 1
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Your Vermont
Transporter
Annual
Renewal
Expires on
June 30, 2018

New applications
are due by
“May 1, 2018”

