



State of Vermont
PERMIT AND LICENSE INFORMATION

PUBLIC DRINKING WATER SYSTEM CONSTRUCTION PERMIT

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| SUMMARY DESCRIPTION OF PERMIT | Proposed construction of new public water systems or improvements or modifications to existing public water systems consisting of distribution, storage, treatment, collection, or connection of a water source must be reviewed by the Drinking Water and Groundwater Protection Division for compliance with state and federal drinking water standards for public health protection. |
| EXAMPLE OF REGULATED ACTIVITY | New public water system construction, water line replacement or system expansion, new fire hydrants or blow-off valves require a permit. |
| CRITERIA FOR JURISDICTION | A permit is required for proposed construction of a new public water system, conversion of a non-public to a public water system, or modifications to an existing public water system, except for minor system additions such as replacement of hydrants on existing distribution line(s), single pipe extensions of less than 500 feet, minor alterations or maintenance of an existing water system which would not in and of themselves affect the quality and quantity of water service rendered, providing work is done according to the Vermont Standards for Water System Design and Construction. |
| INFORMATION REQUIRED | An application for a construction permit shall be made on an application form provided by the Secretary, signed by the responsible person, and shall be accompanied by, but not limited to, maps and detailed plans and specifications of the public water system requiring a permit prepared by or under the direction of a Registered Professional Engineer. |
| WEB ADDRESS | http://drinkingwater.vt.gov |
| FEES | \$900.00 per application for Community and Non-Transient Non-Community Water Systems; \$500 per application for Transient Non-Community water systems. For water treatment plants, the fee is \$0.003 per gallon of design capacity. Amendments \$150.00 per application. There is no longer an exemption from the construction permit application fee for projects that are funded by the State Revolving Loan Fund. All construction permit applications are subject to the respective application fees. |
| APPLICATION TIME FRAME | The performance standard for processing a complete application is 120 days for a new application and 21 days for an amendment. |

**ADMINISTERING
AGENCY**

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| AGENCY OF NATURAL RESOURCES DEPARTMENT OF ENVIRONMENTAL CONSERVATION DRINKING WATER and GROUNDWATER PROTECTION DIVISION | |
| CONTACT: | Drinking Water and Groundwater Protection Division Office Phone: 802-828-1535 Fax: 802-828-1541 Toll Free: 1-800-823-6500 (In Vermont only) |
| ADDRESS: | 1 National Life Drive, Main 2 Montpelier, VT 05620-3522 |
| Application forms and additional information are available at http://drinkingwater.vt.gov | |

AUTHORITY

10 VSA Chapters 48, 56 and 18 VSA §1218.

**APPLICABLE
RULES**

Environmental Protection Rules, Chapter 21 - Vermont Water Supply Rule

**APPEAL
PROCESS**

Any person aggrieved by an act or decision of the Secretary may appeal to the Environmental Court within 30 days of the date of the act or decision in accordance with 10 V.S. A. Chapter 220 and the Vermont Rules of Environmental Court Proceedings.

OTHER PERMITS

New systems and those adding a source may need a Source Permit. (Sheet [23](#))
All systems need an Operating Permit and Certified Operator. (Sheets [21](#) & [24](#))
There may also be obligations under other statutes, regulations or permitting authorities including but not limited to [Act 250](#), Agency of Natural Resources, Department of Public Safety, Fire Safety Division, Agency of Agriculture, Food and Markets, Department of Education, Public Service Board, Agency of Human Services and Department of Public Service.

Contact a [Permit Specialist](#) for a Project Review Sheet
<http://www.anr.state.vt.us/dec/ead/pa/index.htm>