



## Vermont Business Environmental Partnership

# Vermont Clean Marina Achievement Form

**Electronic submittal strongly preferred.** This is a MS-Word form template. On opening, one has an unsaved MS-Word document with check boxes, and input boxes which will expand as you type, to fill in the information. Enter/return or tab takes one to the next box. For a new paragraph within the box, hold down the shift and click the 'enter/return'. The .pdf version may be used to fill out by hand and scanned if necessary.

See [www.vbep.org/vcm/VCMAchievementInst.pdf](http://www.vbep.org/vcm/VCMAchievementInst.pdf) for further directions or contact the program representative.

Marina<sup>1</sup>:

By checking this box, , I certify that the information provided in this form is accurate to the best of my knowledge.

Form Completed by:

Date:

Contact Name, Position, and Email Address (list others if desired):

If different from above, give same information to be used for official business:

General Phone:    -    -

Contact Phone :    -    -    ext.     cell

General Email Address<sup>1</sup>:

Website:

Marina Mailing Address

Street and/or Post Box:

Town:

State:

ZIP:

-

Site Location if different from the mailing address:

Street:

Town:

State: VT

<sup>1</sup>This is how the information will appear on the website and in documents, please be precise.

Check list	Standards	Implementation
1. <input type="checkbox"/>	<b>Designate an Environmental Team or Representative to ensure environmental standards are met and new initiatives are developed.</b>	<b>Contact's name, phone number, and email, if different from marina contact:</b>
2. <input type="checkbox"/>	<b>Adopt and communicate an Environmental Policy Statement.</b>  <i>For sample language, see Application Instructions, Appendix 1. Access instructions from <a href="http://www.vbep.org/vtCleanMarina.html">www.vbep.org/vtCleanMarina.html</a> or contact the program representative.</i>	<b>Date of implementation:</b>  <b>How communicated:</b>  <input type="checkbox"/> <i>A copy of the adopted policy is attached.</i>
3. <input type="checkbox"/>	<b>Adopt an Environmentally Preferable Purchasing (EPP) policy.</b>  <i>For sample language, see Application Instructions, Appendix 2. Access instructions from <a href="http://www.vbep.org/vtCleanMarina.html">www.vbep.org/vtCleanMarina.html</a> or contact the program representative.</i>	<b>Date of implementation:</b>  <b>How communicated:</b>  <input type="checkbox"/> <i>A copy of the adopted policy is attached.</i>
4. <input type="checkbox"/>	<b>Purchase for use or resale three (3) environmentally preferable purchasing (EPP) products of significant use, with</b> <ul style="list-style-type: none"> <li>• maximized post-consumer recycled content, (%PC)</li> <li>• minimized toxicity,</li> <li>• minimized packaging,</li> <li>• greater durability,</li> <li>• reduced or renewable resources, or</li> <li>• other environmentally friendly attributes.</li> </ul> <p>Note: Green cleaners can only satisfy one product. Please identify all being used.</p>	<b>Describe Product:</b> <b>Item a.</b>  Estimated quantity per year (including units):  <hr/> <b>Item b.</b>  Estimated quantity per year (including units):  <hr/> <b>Item c.</b>  Estimated quantity per year (including units):

Check list	Standards	Implementation
<p>5. <input type="checkbox"/></p>	<p><b>Conserve resources and reduce wastes through:</b></p> <ul style="list-style-type: none"> <li>• <b>elimination,</b></li> <li>• <b>reduction (amount and/or toxicity),</b></li> <li>• <b>reuse, or</b></li> <li>• <b>recycling.</b></li> </ul> <p>Do for six (6) significant products and/or wastes.</p> <p>Products include all materials that you use or sell.</p> <p>Waste includes</p> <ul style="list-style-type: none"> <li>• solid waste,</li> <li>• hazardous waste,</li> <li>• wastewater,</li> <li>• air pollution, and</li> <li>• water pollution.</li> </ul> <p>Discuss with your program representative if you have difficulty reaching six.</p>	<p><b>Describe items and method for each.</b></p> <p><b>Item a:</b></p> <p>Estimated quantity per year (including units):</p> <hr/> <p><b>Item b:</b></p> <p>Estimated quantity per year (including units):</p> <hr/> <p><b>Item c:</b></p> <p>Estimated quantity per year (including units):</p> <hr/> <p><b>Item d:</b></p> <p>Estimated quantity per year (including units):</p> <hr/> <p><b>Item e:</b></p> <p>Estimated quantity per year (including units):</p> <hr/> <p><b>Item f:</b></p> <p>Estimated quantity per year (including units):</p> <hr/> <p><b>Please include others here:</b></p>
<p>6. <input type="checkbox"/></p>	<p><b>Implement at least one (1) water conservation measure.</b></p>	<p><b>Describe:</b></p> <p>Estimated quantity per year (including units).</p> <p><b>Please include other measures you take here.</b></p>

Check list	Standards	Implementation
7. <input type="checkbox"/>	Implement at least three (3) energy efficiency measures.	<p><b>Describe.</b></p> <hr style="border-top: 1px dashed black;"/> <p><b>Measure a:</b></p> <p>Estimated reduction or savings per year (including units):</p> <hr/> <p><b>Measure b:</b></p> <p>Estimated reduction or savings per year (including units):</p> <hr/> <p><b>Measure c:</b></p> <p>Estimated reduction or savings per year (including units):</p> <p>Please include other measures you take here.</p>
8. <input type="checkbox"/>	<p><b>Best Management Practices (BMPs). Implement at least 12 of the following Best Management Practices. When appropriate, please provide a brief description of how the BMP is being implemented. Do not repeat items in sections 1 through 7 above in this section.</b></p> <p><b>A. Painting</b></p> <p>1) <input type="checkbox"/> Conduct, and have customers conduct, sanding and scraping on an impervious surface (e.g., concrete or plastic tarps) away from the water and collect residue for proper disposal.</p> <p>Describe:</p> <hr/> <p>2) <input type="checkbox"/> Use HVLP (high volume low pressure) spray guns.</p> <hr/> <p>3) <input type="checkbox"/> Conduct paint spraying in a protective enclosure.</p> <p>Describe:</p> <hr/> <p>4) <input type="checkbox"/> Use and recommend to customers a low-toxicity hull paint formulated to last several years.</p> <p>Brand:</p> <hr/>	

Check list	Standards	Implementation
<b>B. Engine Maintenance and Repair</b>		
1) <input type="checkbox"/>	Use secondary containment (e.g., berms, basins, etc.) for containers storing hazardous waste.  Describe:	
2) <input type="checkbox"/>	Restrict engine maintenance activities to designated work areas away from the water  Describe:	
3) <input type="checkbox"/>	Have oil absorbent materials readily available  Describe:	
4) <input type="checkbox"/>	Manage metal-encased oil filters, used antifreeze, used oil, commercially laundered oily rags, lead-acid batteries and other waste in accordance with Fact Sheets, found at: <a href="http://www.eaovt.org/sbcap/resources.htm">http://www.eaovt.org/sbcap/resources.htm</a>  Indicate what materials are managed. :	
5) <input type="checkbox"/>	Provide an oil-absorbing pad to boaters who purchase oil & filter to do their own oil changes.	
<b>C. Boat Handling and Storing</b>		
1) <input type="checkbox"/>	Sell and encourage use of absorbent pads to remove oil from bilge water.	
2) <input type="checkbox"/>	Promote shrink wrap recycling and/or encourage use of reusable boat covers.  Describe:	
3) <input type="checkbox"/>	Encourage boat owners to fill fuel tanks no more than 85 percent of capacity prior to winterization.	
4) <input type="checkbox"/>	Collect and filter washwater or otherwise prevent it from getting into surface water.  Describe:	
<b>D. Fueling Operations</b>		
1) <input type="checkbox"/>	Regularly inspect fuel transfer and storage equipment.  Describe:	
2) <input type="checkbox"/>	Supervise fueling by having a trained employee present.	

Check list	Standards	Implementation
	3) <input type="checkbox"/>	Remove holding clips from nozzles.
	4) <input type="checkbox"/>	Use “no-spill” device to prevent fuel exiting tank vent during re-fueling.  Indicate brand and model or describe:
	5) <input type="checkbox"/>	Have accessible spill response equipment and train employees annually in emergency response procedures.  Describe:
<b>E. General Facility Maintenance Practices</b>		
	1) <input type="checkbox"/>	Position downspouts to drain into vegetated areas.
	2) <input type="checkbox"/>	Provide well-marked, covered trash cans, dumpsters and recycling containers for customers – post sign prohibiting disposal of hazardous wastes (e.g., oily rags, etc.)  Describe:
	3) <input type="checkbox"/>	Use secondary containment for hazardous material or hazardous waste storage containers.  Describe:
	4) <input type="checkbox"/>	Install and maintain a pumpout system in good working order for the safe removal of boat wastes  Describe:
	5) <input type="checkbox"/>	Provide bathroom facilities for customers.
	6) <input type="checkbox"/>	Store liquid hazardous materials under cover, on an impervious surface, away from fire hazards.  Describe storage area:
<b>F. Boater Education</b>		
	1) <input type="checkbox"/>	Post signs or otherwise make written directions available to customers detailing environmental best management practices (e.g., for fueling, sewage pumpouts, etc.)  Describe:

Check list	Standards	Implementation
	2) <input type="checkbox"/>	Include environmental BMPs as standard language in boat storage agreement.  Describe:
	<b>G. Other (optional)</b>	
	1) <input type="checkbox"/>	Install renewable energy sources.  Describe:  Estimated quantity per year (including units):
	2) <input type="checkbox"/>	If you have implemented or plan to implement an environmental Best Management Practice(s) that is not listed in any of the above categories, please describe here and VBEP staff will consider it (them) for credit in meeting standard #8.

**VBEP Vermont Clean marina Representatives:**

**Maura Mancini**  
[Maura.mancini@vermont.gov](mailto:Maura.mancini@vermont.gov)  
 802-522-0218

**John Daly**  
[John.daly@vermont.gov](mailto:John.daly@vermont.gov)  
 802-522-0224

Mailing Address:

VT DEC Environmental Assistance Office  
 1 National Life Drive, Main 2  
 Montpelier, VT 05620-3704