



State of Vermont
PERMIT AND LICENSE INFORMATION

WASTEWATER SYSTEM AND POTABLE WATER SUPPLY PERMIT

**SUMMARY
DESCRIPTION
OF PERMIT**

Regulates the construction or modification of potable water supplies and wastewater treatment and disposal systems in to protect human health and the environment.

**EXAMPLE OF
ACTIVITY**

A permit may be required for the:

- subdivision of land into any size lots;
 - construction of a new potable water supply or a wastewater disposal system;
 - modification or replacement of an existing potable water supply or a wastewater disposal system;
 - construction of a new building or structure, or campground including mobile home parks;
 - modification to a building or structure, or campground that increase the design flow or modifies other operational requirements of a potable water supply or wastewater disposal system;
 - connection of an existing potable water supply or an existing wastewater disposal system to a new or modified building or structure, or campground;
 - change in use of a building or structure, or campground in a manner that increases the design flow or modifies other operational requirements of a potable water supply or a wastewater disposal system including the conversion of a single family dwelling from seasonal to year around use;
 - creation of a campground (>3 sites);
 - modification of a campground or mobile home park including modification or relocation of one or more individual sites; and
 - use or operation of a failed potable water supply or failed wastewater system.
- **Types of buildings which require permits include but not limited to:** single family residences, accessory apartments, duplexes, condominiums, apartments, multiple dwellings/mobile homes on a lot, places of employment, hospitals, nursing homes, motels, hotels, restaurants, filling stations, boarding/rooming houses, stores, shops, buildings or structures used as places of public assembly, offices, manufacturing facilities, and industrial facilities.

RULES

The Wastewater System and Potable Water Supply Rules are available online at the following web address: [Wastewater System and Potable Water Supply Rules](#)

A copy of the Vermont Water Supply Rules may be obtained from the Drinking Water and Groundwater Protection Division in Montpelier, VT (802-828-1535 or toll free in-State 1-800-823-6500) or on-line at: [DWGWPD's Law and Regulations Page](#)

**INFORMATION
REQUIRED**

Requires an application form with specific information describing the project: previous permits, location, acreage, details of proposed building, number of units/seats/square feet, water supply, and sewage disposal; and plans prepared by a licensed designer including plot plan, soil data, designs of the sewage system and the water supply system.

FEES

The Fee Chart is available on the [Wastewater Regional Office Web Page](#).

**APPLICATION
TIMEFRAME**

The performance standards for processing a complete application are:
a. less than or equal to 500 gal/day design flow: 30 days
b. greater than 500 gal/day design flow: 45 days

**ADMINISTERING
AGENCY**

AGENCY OF NATURAL RESOURCES	
DEPARTMENT OF ENVIRONMENTAL CONSERVATION	
Wastewater Program Regional Office Contacts:	
Barre (802) 476- 0190	St Johnsbury (802) 751-0130
Essex (802) 879-5656	Rutland (802) 786-5900
Springfield (802) 885-8956	

AUTHORITY

10 V.S.A. Chapter 64

**APPEAL
PROCESS**

An informal appeal of a district office permitting decision can be made to the Regional Office Programs Manager, Division Director, and then to the Commissioner. A person aggrieved by an act or decision of the Secretary, other than an enforcement decision, may appeal to the environmental court in accordance with the provisions of [10 VSA Chapter 220](#).

**OTHER PERMITS
& APPROVALS**

Municipal; Health Department, Environmental Health (See Sheets [51](#), [52](#), [53](#), [54](#), [55](#)); [Act 250](#); Dept of Public Safety, Fire Safety Division permits or approvals may apply (See Sheets [49](#), [50](#), [50.1](#), [50.2](#), [50.3](#)); DEC Water Supply Public Water System Construction Permit (See Sheet [22](#))

**ACT 250
INTERFACE**

Under the [Natural Resources Board](#) rules, the ANR Wastewater System and Potable Water Supply permit, when entered in the record, may create the presumption that a sufficient supply of potable water is available and/or that waste materials and wastewater can be disposed of through installation of wastewater and waste collection, treatment and disposal systems without resulting in undue water pollution.