

## Vermont Agency of Natural Resources, Department of Environmental Conservation Environmental Notice Bulletin – Frequently Asked Questions

Below are the answers to some common questions about the Department of Environmental Conservation's Environmental Notice Bulletin (ENB). For more detailed information see the [Department's related web page](#).

### **For Applicants:**

#### **Do I need to notify neighboring property owners of my application?**

*For some specific [types of applications](#), neighboring property owners must be notified at the time of application to the DEC. Some programs may have separate notification requirements; check with program staff if you have further questions.*

#### **Is there a specific form I should use to notify my neighbors of my application?**

*The form to be used to notify adjoining property owners is available in [letter](#) and [postcard](#) format.*

#### **I am applying for a shoreland permit. Do I need to notify all lakefront properties?**

*When applying for a shoreland permit which requires notification of adjoining property owners, it is the properties which have a land boundary in common which must be included in the notification.*

#### **Why is my application not showing up on the ENB when I search for it?**

*Applications appear on the ENB the day after they are deemed administratively complete by the Department, which is when all information required on the application has been received and all application fees paid.*

#### **How long does it take for an application to be posted to the ENB?**

*Depending upon the type of application and what is required for it to be deemed administratively complete, it can take from a couple of days up to several weeks for the application to be posted.*

#### **I applied for a Wastewater/Potable Water Supply permit; why is it not on the ENB?**

*Wastewater and Potable Water Supply permits are not noticed on the ENB. You may search for your permit from this [Department web page](#).*

#### **Why do some of the permits I've applied for have different comment period lengths?**

*The comment period varies for different types of applications; some emergency-type applications have no comment period available, others may have a two-week or month-long comment time. In some situations, the comment period may be extended.*

## **General Questions:**

### **Am I able to use the ENB without creating an account?**

*Yes, you are able to search for applications without an ENB account. An account is required for setting up a notification subscription and receiving email updates related to applications in which you are interested.*

### **Can I get automatic updates from the ENB for certain applications?**

*Yes, if you establish an account on the ENB, you may set up a notification request for certain types of applications/geographic areas. You may also request receipt of email notifications of updates to specific applications once they are in the system.*

### **How do I get more information about a specific application?**

*If there is additional information you would like to receive regarding a specific application, contact the DEC staff person whose contact information appears on the application's Activity Profile page.*

### **Can anyone appeal a final decision?**

*In order to appeal the decision made by the Department, a person must have submitted a comment(s) to the Department regarding the application. The appeal must be based upon information related to the comment(s) submitted.*

### **I missed the comment period, am I still able to make a comment?**

*If you missed the comment period on an application, contact the program staff person listed on that application's Activity Profile page.*